

**Workforce Development Board
Meeting Minutes
September 11, 2020**

CALL TO ORDER: Workforce Development Board Chair, Randall Hazelbaker, called the virtual meeting to order at 9:01 a.m.

Randall Hazelbaker welcomed everyone in attendance. Kathy Olsen read the names of individuals in attendance.

WDB Members Present:

Kathi Cain-Babbitt, alt for Willcutt (Labor)	Randall Hazelbaker (PS)* Kris Jenkins (Educ)* Cathy Knapp, Alt for Bland (Econ Dev)	Windy Rea (Job Corps) Frank Tecumseh (PS)* Ken Willcutt (Labor) Michael Wilson (CBO) *Exec Committee
Allen Balog (PS)	Dave Maurer (PS)*	
Karen Doubleday (DHHS)	Chantal Paxton (PS)	
Dan Dunn (PS)	Mike Quinn (PS)	
John Fiore (MRS)		
Lisa Godfrey (PS)*		

WDB Members Absent

Rick Anderson (Labor)	Trevor Bidelman (Labor)	Derek King (PS)
Morris Applebey (Labor)*	Jessica Eyster (PS)	David Sutherland (PS)
Adrien Bennings (Educ)	Lisa Johansen (DOC)	Elizabeth Van Dussen (PS)

Michigan Works! / Upjohn Institute Staff Present:

Jakki Bungart- Bibb	Ashley Iovieno	Amy Meyers
Ben Damerow	Jessica Meskil	Kathy Olsen

Michigan Works! Services / Program Staff Present:

Paige Daniels (YOU/KRESA)	Amy Holman (PATH/WEUI)	Amanda Sutherland
Sam Dougherty (WDI)	Dallas Oberlee (PATH/WEUI)	(YOU/KRESA)

Guests Present:

Don Reid (Reporter)

TRANSPARENCY & INTEGRITY OF WDB DECISIONS

Kathy Olsen asked members present if there were any items on the agenda requiring a vote for which a conflict of interest or a potential conflict of interest exists; and if so, the conflict should be declared at this time. John Fiore was unsure if a conflict existed and stated he would abstain from voting on the MRS MOU/IFA Agreement.

APPROVAL OF MINUTES (Exhibit A)

Motion made by Mike Wilson and supported by Cathy Knapp to approve the Workforce Development Board Executive Committee meeting minutes of August 14, 2020.

ROLL CALL VOTE:

AYES: Kathi Cain-Babbitt, Karen Doubleday, Dan Dunn, John Fiore, Lisa Godfrey, Randall Hazelbaker, Kris Jenkins, Cathy Knapp, Dave Maurer, Chantal Paxton, Mike Quinn, Windy Rea, Frank Tecumseh, Michael Wilson

NAYS: None. **MOTION CARRIED.**

CITIZENS' TIME

No comments.

COMMITTEE REPORTS

Veterans Committee

Mike Wilson reported the Michigan Veteran Affairs Agency (MVAA) ended the contracts with the full-time regional coordinators for the Veterans Community Action Teams (VCATs) in May of this year. Many of the groups have reorganized and are continuing to function. In Southwest Michigan, VCAT Region 8 became the Veterans Engagement Team (VET) SW Michigan <https://vetswmi.org/>. The group had planned to host a large veteran festival in July; however, due to COVID-19, that event has been postponed to July 25, 2021. In the meantime, the VET SW Michigan will be developing a series of short videos leading up to next year's event and will release them on social media approximately every other month through May 2021. The VET SW Michigan subcommittees continue to function. He reported the Quality of Life subcommittee is developing a three-phase veteran business program. The first phase is to develop a veteran business directory to be posted on the Veteran Engagement Team Southwest Michigan website. In early to mid-2021, phase two will be to develop a Veteran Business Association. In late 2021, phase three will begin; it includes plans to develop a veteran business mentorship program where current veteran-owned business owners will provide support and mentoring to veterans interested in starting their own business in Southwest Michigan.

NEW BUSINESS

WDB Plans

Amy Meyers requested board consideration and approval of the following workforce development plans:

WIOA Local and Regional 4-yr. Plans 2020-2023 (Exhibit B1)

Amy Meyers reported per the Workforce Innovation and Opportunity Act (WIOA), local and regional plans (Exhibit B1) are required every four years. The local plan is reflective of the four-county Michigan Works! Southwest area, and the Regional Plan is reflective of the seven counties that make up Region 8. These plans include an analysis of labor market data and economic conditions, service strategies, coordination with community partners, and a description of the workforce development system. The 30-day public review and comment period ended on September 6, 2020. No public comments were received. Both plans in their entirety are available on the Michigan Works! Southwest website.

Business Resource Network (Exhibit B2)

Amy Meyers reported the Business Resource Network Plan (Exhibit B2) allocates \$100,033 of redistributed state funding to Michigan Works! Southwest to support Business Resource Network (BRN) activities. In the Michigan Works! Southwest area, the local Employer Resource Networks® (ERN®s) meet the BRN requirements. Additionally, the program funding has been extended an additional 12 months to September 30, 2021. Through the BRN or ERN® model, a success coach is on site, or providing virtual services, directly to eligible employees of ERN® member companies, to offer and deliver supportive services to help reduce barriers that may affect employment retention. The program strives to provide wrap-around services to the Asset Limited, Income Constrained, Employed (ALICE) population and individuals with demonstrated or documented barriers to employment. This results in employee retention success for employers.

State of MI MOU/IFA (Exhibits C1-C8)

Amy Meyers reported as a follow up to both the June and July WDB meetings, the same overview of the Memorandum of Understanding (MOU) (Exhibit C1) and related overview of the Infrastructure Funding Agreement (IFA) (Exhibit C2) were included in the agenda packet. The State of Michigan MOU in its entirety (Exhibit C3) and the five related IFAs (Exhibits C4-C8) were also included in the agenda packet. As mentioned at previous meetings, the State opted to complete one MOU for all the Michigan Works! areas as opposed to the local MWAs creating individualized MOUs. The State's umbrella MOU is reflective of multiple departments and separate IFAs were developed to reflect the contributions from each of the individual departments.

Motion made by Mike Quinn and supported by Frank Tecumseh to approve the Workforce Innovation and Opportunity Act (WIOA) Local and Regional 4-yr. Plans for 2020-2023, the Business Resource Network Plan, the State of Michigan Memorandum of Understanding (MOU) and the Infrastructure Funding Agreements (IFAs) for five State departments.

ROLL CALL VOTE:

AYES: Kathi Cain-Babbitt, Karen Doubleday, Dan Dunn, Lisa Godfrey, Randall Hazelbaker, Kris Jenkins, Cathy Knapp, Dave Maurer, Chantal Paxton, Mike Quinn, Windy Rea, Frank Tecumseh, Michael Wilson

ABSTAIN: John Fiore

NAYS: None. MOTION CARRIED.

WDB Appointments and Renewals (Exhibits D1-D2) and CEAC Appointment (Exhibit E)

Kathy Olsen requested Board consideration and approval of renewal appointments of all non-private sector representatives currently serving on the Michigan Works! Southwest Workforce Development Board along with two new appointments, Ana Martinez, Language Arts Assistant at Voces, representing a community-based organization; and Rebecca Hill, Site Manager for Michigan Rehabilitation Services (MRS) as an alternate for John Fiore. She reported the new and renewal appointments are for two-year terms that begin October 1, 2020 and end September 30, 2022. The new appointments are denoted with an * in the list below.

Representing Economic Development

Ms. Jill Bland, CEeD, Executive Vice President, Southwest Michigan First

Ms. Cathy Knapp (alternate for Bland), Partner, Southwest Michigan First

Representing Community Based Organizations

Mr. Michael Wilson, Veteran Engagement Team Southwest Michigan VCAT8

*Ms. Ana Martinez, Language Arts Assistant, Voces

Representing Education

Ms. Kris Jenkins, Superintendent, Branch ISD Educational Service Agency

Dr. Adrien Bennings, President, Kellogg Community College

Mr. Randy Sowles (Alternate for Jenkins), CTE Director, Branch Area Career Center, Branch ISD

Representing Organized Labor

Mr. Rick Anderson, Representative United Auto Workers Local 2093

Mr. Morris Applebey, Training Director, Kalamazoo Joint Apprenticeship & Training Committee, IBEW

Mr. Trevor Bidelman, President / Business Agent, BCTGM Local 3G

Mr. Ken Willcutt, Business Rep, Plumbers, Pipefitters and HVACR Local Union No. 357

Ms. Kathi Cain-Babbitt (Alternate for Willcutt), Steward, AFSCME Local 1668

Representing Public Assistance Agencies

Ms. Karen Doubleday, Assistance Payments Program Manager, MI Dept of Health & Human Services

Representing Rehabilitation Agencies

Mr. John Fiore, District Manager, Southwest District, Michigan Rehabilitation Services

*Ms. Rebecca Hill (Alternate for Fiore), Site Manager, Michigan Rehabilitation Services

Ms. Jill Murphy (Alternate for Fiore), Site Manager, Michigan Rehabilitation Services

Representing Other

Ms. Lisa Johansen, Parole / Probation Supervisor, MI Department of Corrections, Kalamazoo Office
Ms. Windy Rea, Admissions Counselor for Michigan Job Corps

Ms. Olsen requested Board consideration and approval of the appointment of Jacqueline (Jackie) Murray, HR Manager, Marshall Excelsior Company, replacing Marcie Stowell, as a private sector representative, representing Calhoun County, for the balance of a two-year term that began on October 1, 2019 and which ends on September 30, 2021.

Ms. Olsen also requested Board consideration and approval of the appointment of LaToy Green, representing public school parents, to the Career Educational Advisory Council (CEAC) for Michigan Works! Southwest for the balance of a term that began July 1, 2020 and ends June 30, 2022.

Motion made by Chantal Paxton and supported by Mike Wilson to approve the following:

- **New appointments of Ana Martinez, representing a community-based organization and Rebecca Hill, as an alternate for John Fiore, representing MRS to the Michigan Works! Southwest Workforce Development Board for two-year terms that begin October 1, 2020 and end on September 30, 2022.**
- **Renewal appointments of all current non private sector members to the MW Southwest WDB which include Jill Bland and Cathy Knapp, alternate for Bland, representing Southwest Michigan First, an economic development organization; Michael Wilson, representing the Veteran Engagement Team SW Michigan, a community based organization; Dr. Adrien Bennings representing Kellogg Community College, Kris Jenkins and Randy Sowles, alternate for Jenkins, both representing Branch ISD; Rick Anderson, Morris Applebey, Trevor Bidelman, Ken Willcutt and Kathi Cain-Babbitt, alternate for Willcutt, representing labor organizations; Karen Doubleday, representing public assistance agencies; John Fiore and Jill Murphy, alternate for Fiore, representing MRS; Lisa Johansen representing the Department of Corrections and Windy Rea representing Job Corps, for two-year terms that begin October 1, 2020 and end on September 30, 2022.**
- **The appointment of Jacqueline (Jackie) Murray, HR Manager, Marshall Excelsior Company to the MW Southwest WDB, replacing Marcie Stowell, as a private sector representative, representing Calhoun County, for the balance of a two-year term that began on October 1, 2019 and which ends on September 30, 2021.**
- **The appointment of LaToy Green, a public-school parent to the Career Educational Advisory Council (CEAC) for Michigan Works! Southwest for the remainder of a term that began July 1, 2020 and ends June 30, 2022.**

ROLL CALL VOTE:

AYES: Kathi Cain-Babbitt, Karen Doubleday, Dan Dunn, Lisa Godfrey, Randall Hazelbaker, Kris Jenkins, Cathy Knapp, Dave Maurer, Chantal Paxton, Mike Quinn, Windy Rea, Frank Tecumseh, Michael Wilson

ABSTAIN: John Fiore

NAYS: None. MOTION CARRIED.

STAFF REPORTS

Business Services / Talent Fund / LMI (Exhibit F)

Ashley Iovieno reported on business services operations that included updates pertaining to a virtual job fair platform that will be used for the VA Job Fair, the Asset Limited, Income Constrained, Employed (ALICE) Community Conversation, the Business Services and the Going Pro Talent Fund Programmatic Review, and the Career & Technical Education (CTE) Survey.

Virtual Job Fair Platform for the VA Job Fair - As reported at the last Board meeting, Michigan Works! Southwest has joined forces with the Battle Creek VA to hold our first Virtual Job Fair. This event will be hosted on Thursday, September 17, 2020 from 9:00 a.m. to 12:00 p.m. The event is to assist veterans find work as well as fill open positions for companies in the Battle Creek and Kalamazoo area. Staff are in the final stages of planning and are now focusing on outreach to job seekers and helping employers set up their virtual booths. Thanks to the recruiting efforts of the Business Services Team, all 30 of the employer booths are filled.

Asset Limited, Income Constrained, Employed (ALICE) Community Conversation – Michigan Works! Southwest recently partnered with United Way of Battle Creek and Kalamazoo to host a community conversation with employers and non-profits specific to the ALICE population. Approximately 45 individuals attended the virtual event. The conversation involved facilitated breakout sessions to discuss challenges employers and employees have faced over the last six (6) months. The event also provided an opportunity to discuss some of the solutions and best practices learned as well. It was a productive hour where people leaned on each other for new ideas.

Business Services and Going Pro Talent Fund Programmatic Review - Last week, a programmatic review regarding Business Services and the Going Pro Talent Fund was conducted by the State. The review involved an employer interview in which staff at Schuphan and Sons participated. Once feedback from the State is received, it will be shared with the Board.

Career Technical Education (CTE) Survey – The Michigan Works! Southwest Business Services team has been working closely with Kalamazoo RESA's Career Technical Education (CTE) for several weeks to develop a survey for employers related to the operational millage that was passed last November for Kalamazoo County. The survey will focus on understanding the career needs of local employers by gathering information on projected openings and vital credential attainment, as well as other various topics. A better understanding of the needs of employers will help the education system plan curriculum accordingly. Ms. Iovieno highlighted the work that Jessica Meskil has been doing on this project and reported that Jessica has taken on learning all the features of Survey Monkey and has done an amazing job. Staff hope to launch the survey within the next few weeks and requested that businesses watch for it to arrive in their email and to please take the time to complete it.

Labor Market Information - The website link to the labor market reports generated from Burning Glass Analytics and Real Time Jobs Data (*Exhibit F*) that identified top detailed occupations, skills greatest in demand, and employers with the most job openings in Prosperity Region 8, Michigan Works! Southwest, and each of the four counties in the MW! Southwest Area for the period July 1, 2020 through August 31, 2020 was included in the agenda packet notice.

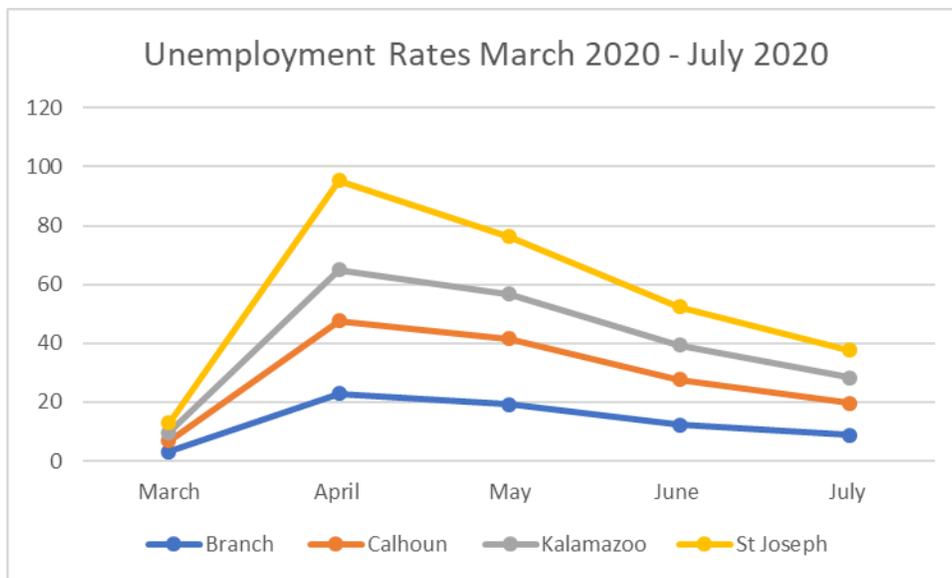
Michigan Works! Southwest Operational Update

Labor Market Update - Jakki Bungart-Bibb reported although the labor market continues to show signs of stress because of the pandemic, there are signs of improvement. She provided a brief summary of how the unemployment rates for the Michigan Works! Southwest area rank within Michigan as well as a comparison of the unemployment rate at its peak in April 2020 through the decline of July 2020.

- The Branch County unemployment rate peaked at 22.9% in April and has declined each month since with it being at 8.8% in July, which is a drop of 3.5% compared to June.
- Unemployment in Calhoun County peaked at 24.8% in April, and was 10.9% in July, a decline of 4.4% compared to June.
- Kalamazoo County unemployment peaked at 17.3% in April, and was reported to be 8.7% in July, a decline of 3% compared to June.
- St Joseph County unemployment peaked at 30.3% in April, and was 9.3% in July, a decline of 3.8% compared to June.

- Overall, Michigan peaked at 24% in April, and was reported to be at 8.7% in July, a decline of 3.2% compared to June.

County	March 2020	April 2020	May 2020	June 2020	July 2020	Change
Branch	3.2	22.9	19.2	12.3	8.8	3.5
Calhoun	3.6	24.8	22.3	15.3	10.9	4.4
Kalamazoo	2.8	17.3	15.2	11.7	8.7	3.0
St Joseph	3.4	30.3	19.5	13.1	9.3	3.8
Michigan	4.3	24.0	21.3	14.9	8.7	3.2
United States	3.5	14.7	13.3	11.1	10.2	0.9



Ms. Bibb further reported that when looking at the job demand in the seven counties, which make up Region 8, as determined by online job postings, there were over 3,800 jobs posted online over the past month. Of those job postings, retail sales workers topped the list along with registered nurses and frontline supervisors for retail sales. Of those job postings, 36.5% require a degree of which 6.18% were for an associates, 25.81% were for a bachelor’s, and 4.59% for a masters; and 63.5% of the job postings require a high school diploma or vocational training. She noted many job postings do not list an education minimum; thus, these percentages are based only on those that do. In the latest short-term job projections in Michigan, almost all occupations are projected to grow an average of 1.1%. What is not seen in the top job postings mentioned, is a group of computer-related occupations requiring less than a bachelor’s degree; however, there are a list of computer-related jobs that are projected to grow at a slightly faster rate than other occupations in Michigan. Telecommunications equipment installers and repairers top that list of projected growth.

Service Center Operations – Michigan Works! SW continues to operate at stage one at three of the service centers which means all services continue to be offered virtually. The service center located in Battle Creek is open for in-person services by appointment only on Mondays and Wednesdays. As of the beginning of this week, this now includes GED testing at the Battle Creek Service Center on a limited basis. Currently, this service delivery option appears to be meeting the needs, therefore we will remain in this stage until there is a significant change in circumstances with COVID-19, as well as following the Governor’s executive orders.

Unemployment Insurance - From May 11 through September 8, 2020, MW staff worked tirelessly to help resolve 388,635 unemployment issues statewide. Notice was received this week from the Unemployment Insurance Agency (UIA) that Michigan Works! Southwest staff are no longer needed to assist with what was called the “issue tracker” because the issue numbers are considered under control and at a manageable level. This notification came with recognition that the Michigan Works! team has been instrumental in helping UIA accomplish this goal. UIA expressed gratitude for the support provided by the MW team in achieving this huge accomplishment and stated that they could not have done this without the hard work and dedication of the Michigan Works partners. UIA also expressed a huge thank you for the invaluable support the MW team has provided.

The local staff and the Michigan Works! teams across the State continue to be critical partners who are key in addressing and removing barriers for not only customers but also for our partners. Staff continue to step up to challenges and are responsive to the needs of customers and partners regardless of the obstacles and challenges. Ms. Bibb ended her report by expressing thanks to the service providers, all of the frontline staff, the leadership team and the admin team for all of the planning, implementing, troubleshooting, and the tremendous amount of time and energy put forth over the past few months to assist the Unemployment Agency while continuing to adjust to a virtual environment and provide employment services and programmatic services to MW Southwest customers.

Director’s Report (Exhibit G)

Ben Damerow also thanked all the staff for the support that they provided in helping with unemployment issues. He extended a special thanks to Amy Meyers for coordinating those efforts. Staff participated in three different trainings over a span of two months as they shifted responsibilities and helped to provide support to the Unemployment Insurance Agency (UIA). Staff began by entering claims, then advanced to helping with the issue tracker, and ended up working on resolving identity issues. Each switch in responsibilities required more training. He expressed an appreciation to the staff for their flexibility and willingness to adapt and provide support where needed along with a huge thank you.

Mr. Damerow reported on the Director’s Report (Exhibit G) that was emailed to members prior to the meeting. Overall funding in the 2021 federal budget increased by \$2.4 billion above the 2020 level. The Employment and Training Administration received \$187 million above FY20 funding that includes

- \$2.9 billion for WIOA, an increase of \$50 million
- \$185 million for Registered Apprenticeships, an increase of \$10 million, including a rejection of the Administration’s proposal to fund IRAP’s.
- \$50 million (an increase of \$10 million), to continue and expand Strengthening Community College Training Grants to help meet local and regional labor market demand
- \$2.6 billion for operation of the Unemployment Insurance program, an increase of \$109 million above the FY 20 and \$925 million in emergency contingency funding to help States address spikes in unemployment claims.

He also reported on select Education Department items that included:

- A \$150 million boost for Pell Grants;
- \$18 million expansion for Career and Technical Education state grants;
- \$7 million increase for Adult Education;
- \$150 million in additional Head Start funding.

He further reported that an additional update on the State budget was received late last night after the Director’s Report was written and distributed. Notice was received that Governor Whitmer, Senator Shirkey and Representative Chatfield reached an agreement on high level spending for the State budget

and an official announcement is expected later today. Funding for the Going Pro Talent Fund and the PATH Program is still uncertain, although the PATH draft policy was received yesterday with zero dollars allocated to it.

Last month, the President signed four directives, one which allowed for states to apply for additional unemployment support. The State of Michigan applied for these funds and was approved. On September 8, the Governor signed Senate Bill 745 which appropriated \$2.8 billion in supplemental funding from federal revenues awarded by the Federal Emergency Management Agency (FEMA) to cover a temporary \$300 per week enhanced federal payment for eligible claimants receiving unemployment benefits. As part of the FEMA program, the additional \$300 per week in unemployment benefits will continue until the federal emergency disaster relief funding made available for the program has been exhausted. The benefits were retroactive to August 1, 2020 when the federal pandemic unemployment assistance expired. Projections indicate this will provide approximately six weeks of additional funding for UI claimants. Claimants are being told that they do not need to take any additional action at this time, and they should automatically see the additional \$300 per week soon.

On September 10, 2020 the state launched the Futures for Frontliners program which will provide essential, frontline workers a tuition-free pathway to community colleges. To be eligible for the program, applicants must:

- Be a Michigan resident
- Have worked in an essential industry at least part-time for 11 of the 13 weeks between April 1- June 30, 2020
- Have been required by their job to work outside the home at least some of the time between April 1- June 30, 2020
- Not have previously earned an associate or bachelor's degree
- Not be in default on a Federal student loan
- Complete a Futures for Frontliners scholarship application by December 31, 2020

Individuals who think they may be eligible are encouraged to apply. They can visit www.michigan.gov/Frontliners to explore career opportunities, a list of local community colleges and start their application - even if they do not have a high school diploma. This program will be promoted locally with our customers and anyone who is interested in training.

PROGRAM – GIS Story Mapping

Ben Damerow provided a presentation on Geographic Information Systems (GIS) and reported this is a new tool that will be made available through the Upjohn Institute. It was initially developed last year as the regional team was providing support to the Toledo Community Foundation. The Foundation requested a visual representation of assets and resources in the community as well as a way to make the tool interactive with the ability to toggle different resources on and off to see where they are located and already being provided in the community, as well as where the gaps were. In discussions with the W.K. Kellogg Foundation and the project Michigan Works! has been doing with the foundation, a GIS Story Map was created for the Battle Creek and Calhoun County Area. The presentation showed how the tool was developed and examples as to how it can be used. Once the tool is solidified and completed, he reported plans are to develop this for the other three counties in the MW Southwest service area.

He reported the development began by using eight different variables, using U.S. Census Bureau and American Community Survey data. Currently each component of the index is weighted equally; however, that may change as the tool is refined. The key factors looked at for each of the census tracts are poverty rate, child poverty rate, unemployment rate, employment, population ratio, households with fewer cars than workers, individuals without a high school diploma, individuals with a bachelor's degree, and median

household income. Using the tool, the presentation included a look at social services, healthcare, education, and neighborhoods. By adding layers of components, different variables can be checked or unchecked to look at the distressed areas, learn where the needs are and where assets already exist. The tool includes the ability to zoom in and out, default to the home page and there are plans to have the ability to turn on one's own location so it will focus on what is available around a current location. There will also be a pop-up display with detailed information for each of the census tracts and each of the established locations and components. The demo included a deeper dive into one of the neighborhoods where one of the MW Employment Hubs is located and showed the lack of resources available to the residents of that area. The map showed the census tract with 38% of poverty rate, 66% child poverty rate, 14% unemployment, employment to population ratio of 45%, a median household income of \$27,500, 13% of individuals with no high school diploma, 11% of individuals with a bachelor's, and 26% of households with fewer cars than workers. It also displayed the Distress Norm Index and some demographic data pertaining to the population. Other demonstration examples included a look at the availability of childcare and daycare services for various areas on the map as well as the availability of pharmacies, educational supports, grocery stores, and religious organizations.

Overall, the tool will provide foundations, local elected officials, planning organizations, governmental organizations and funders with the ability to look at communities to see the resources, or lack thereof, that are available to the residents. Once finalized, the tool will be made available on the Upjohn Institute website.

OLD BUSINESS

None.

CITIZENS' TIME

None.

MEMBERS' TIME

None.

UPCOMING MEETINGS

Randall Hazelbaker reminded members of upcoming meetings and noted that they may take place virtually or in-person depending on the COVID -19 situation at the time.

- The next meeting of the full WDB is scheduled for Friday, November 13, 2020 from 9:00 – 10:30 a.m.
- The next WDB Executive Committee meeting is scheduled for Friday, October 9, 2020 from 9:00 – 10:30 a.m.

Other upcoming committee meetings were listed on the agenda. They included:

- The Disability Awareness Resource Team (DART) Committee is scheduled for Tuesday, September 15, 2020 from 2:00-4:00 p.m.
- The Career Educational Advisory Council (CEAC) meeting is scheduled for Monday, September 21, 2020 from 1:00-3:00 p.m.
- The Monitoring and Evaluation Committee meeting is scheduled for Tuesday, October 27, 2020 from 8:00-9:30 a.m.
- Dates for upcoming Veterans Committee meetings are to be determined.

ADJOURNMENT

There being no other reports or business for the Board, the meeting was adjourned at 9:58 a.m.

Kathy Olsen Date

Randall Hazelbaker Date