WORKFORCE DEVELOPMENT BOARD
Executive Committee
Amended Agenda

FRIDAY, JUNE 14, 2019 from 8:00 – 9:30 A.M.
at Upjohn Institute
300 S. Westnedge Ave, Kalamazoo, MI 49007

I. CALL TO ORDER / INTRODUCTIONS
Randall Hazelbaker, Chair

II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS
Sarah Pohl

III. APPROVAL OF MINUTES (Vote Required)
A. WDB Executive Committee May 10, 2019 Meeting Minutes (Exhibit A)
Randall Hazelbaker

IV. CITIZENS’ TIME

V. COMMITTEE REPORTS
A. Monitoring & Evaluation Committee
Dave Maurer

VI. NEW BUSINESS
A. Plans (Vote Required)
Amy Meyers
1. Apprenticeship Success Coordinators (ASC) & ASC Innovation Grant (Exhibit B)
2. Memorandums of Understanding (MOUs) (Exhibit C)
3. Infrastructure Funding Agreement (IFAs) (Exhibit D)
B. Contracts (Vote Required)
Amy Meyers
1. Upjohn Institute / Kalamazoo County Contract/Workforce Development Agreement (Exhibit E)
C. WDB Membership Changes (Exhibit F) (Vote Required)
Sarah Pohl
D. Executive Committee Appointment (Exhibit G) (Vote Required)
Ben Damerow
E. Integrated Education & Training (IET) RFP Update
Amy Meyers
F. WDB Policy Revisions (Exhibit K1-K2) (Vote Required)
Amy Meyers
1. WDB Policy 35 Rev 01 – Management Information Systems (MIS) Standards & Internal Controls
G. PATH Service Delivery
Dallas Oberlee

VII. STAFF REPORTS
A. Marketing (Exhibit H)
Sarah Pohl
B. Business Services/Talent Fund/LMI (Exhibit I)
Ashley Iovieno
C. MWI Southwest Dashboard Report (Exhibit J)
Jakki Bungart-Bibb
D. Director’s Report
Ben Damerow

VIII. OLD BUSINESS

IX. CITIZENS’ TIME

An equal opportunity employer / program supported by the State of Michigan. 1-800-285-WORK (9675).
Auxiliary aids and services are available upon request. Dial 711 for Relay Center and TTY.
Supported in part by state and/or federal funds.
X. MEMBERS’ TIME

XI. UPCOMING MEETINGS

A. Full Workforce Development Board – Friday, September 13, 2019, 8:00-9:30 a.m.  
at Glen Oaks Community College, Business Development Center, 62249 Shimmel Rd,  
Centreville, MI 49032

B. Executive Committee – Friday, July 12, 2019, 8:00-9:30 a.m.  
at Michigan Works! Southwest Service Center, 200 W. Van Buren St, Battle Creek, MI 49017

C. Career & Educational Advisory Council (CEAC) – Monday, September 16, 2019, 1:00-3:00 p.m. at Kalamazoo Regional Educational Service Agency (KRESA), 1819 E. Milham Rd, Kalamazoo, MI 49002

D. Monitoring & Evaluation Committee – Wednesday, June 26, 2019, 8:00-9:30 a.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49001

E. DART Committee – Tuesday, June 18, 2019, 2:00-4:00 pm  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

F. Veterans Committee  
VCAT Region 8 Quarterly Meeting – Tuesday, July 23, 2019, 10:00 a.m.-12:00 p.m.  
At Kalamazoo Valley Community College  
VCAT Employment Sub-committee – Wednesday, June 24, 2019, 11:00 a.m.-12:30 p.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007  
VCAT Education Sub-committee – Thursday, June 27, 2019, 11:00 a.m.-12:00 p.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49001

XII. ADJOURNMENT  
Randall Hazelbaker, Chair