

WORKFORCE DEVELOPMENT BOARD

Executive Committee

AMENDED AGENDA

THURSDAY, January 19, 2023, from 9:00 – 10:30 A.M.

In-Person Meeting- Location Change

At Upjohn Institute, 300 S Westnedge Ave, Kalamazoo MI 49007

Note: Members must attend in-person to participate in voting.

Public Access is available at:

<https://us02web.zoom.us/j/87388512610?pwd=WWo4RjNTVW1ma0h1WHAYUVlobEI3Zz09>

Meeting ID: 873 8851 2610 **Passcode:** 845399

Or Dial US Toll Free: 877 853 5257 888 475 4499 833 548 0276 833 548 0282

- I. CALL TO ORDER / INTRODUCTIONS** Lisa Godfrey, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
- III. PUBLIC TIME**
- IV. APPROVAL OF MINUTES (Vote Required)**
 - A. WDB October 20, 2022 Executive Committee Meeting Minutes (*Exhibit A-1*)
 - B. WDB November 17, 2022 Full Board Meeting Minutes (*Exhibit A-2*)
- V. COMMITTEE REPORTS**
 - A. Monitoring and Evaluation Committee (Oct 2022 Meeting) Dave Maurer/Jackie Murray
 - B. CEAC Committee (Dec 2022 Meeting) Kris Jenkins/Dustin Scharer
- VI. NEW BUSINESS**
 - A. WDB Plans (*Vote Required*) Amanda Rosenberg
 - 1. CY2023 System Plan (*Exhibit B-1*)
 - 2. AY2020 WIOA Statewide Activities Funding to Support WIOA Participant Training (*Exhibit B-2*)
 - B. WDB Schedules (*Vote Required*) Kathy Olsen
 - 1. WDB 2023 Proposed Schedule (*Exhibit C-1*)
 - 2. WDB CEAC Proposed Schedule (*Vote Required*) (*Exhibit C-2*)
 - C. WDB Appointments (*Vote Required*) (*Exhibit D-Amended*) Kathy Olsen
 - D. Request for Proposals (RFP) Update
- VII. STAFF REPORTS**
 - A. Labor Market Info Update (*Exhibit E*) & Business Services Update & Dashboard (*Exhibit F1*) Ashley Iovieno
 - B. Operations Update & Dashboard (*Exhibit F2*) Jennifer Klempnow
 - C. Directors Report (*Exhibit G*) Jakki Bungart-Bibb

VIII. OLD BUSINESS

BRANCH COUNTY
(517) 278-0200 FAX (517) 278-0221

CALHOUN COUNTY
(269) 660-1412 FAX (269) 965-3653

KALAMAZOO COUNTY
(269) 383-2536 FAX (269) 383-3785

ST. JOSEPH COUNTY
(269) 273-2717 FAX (269) 273-3002

IX. PUBLIC TIME

X. MEMBERS' TIME

XI. UPCOMING MEETINGS

- A. Executive Committee – Thursday, March 16, 2023, from 9:00-10:30 am
Calhoun County location TBD
- B. Full Workforce Development Board – Thursday, February 16, 2023, from 9:00-10:30 am
at Upjohn Institute, 300 S Westnedge Ave, Kalamazoo, MI 49007
- C. Monitoring & Evaluation Committee – Tuesday, January 24, 2023, from 8:00-9:30 am
at MW Service Center, 1601 S. Burdick Street, Kalamazoo, MI 49007
- D. Disability Awareness Resource Team (DART) Committee – Tuesday, February 7, 2023,
from 2:00-4:00 pm (Virtual Meeting)
- E. Career Educational Advisory Council (CEAC) – Monday, March 20, 2023, from 1:00-3:00 pm
Kalamazoo County location TBD (In-person with virtual option)

XII. ADJOURNMENT

Lisa Godfrey, Chair

**Workforce Development Board Executive Committee
Meeting Minutes
October 20, 2022**

CALL TO ORDER: Workforce Development Board Chair, Lisa Godfrey, called the meeting to order at 9:02 a.m. at the Michigan Works! Southwest Service Center, 200 W. Van Buren Street, Battle Creek, Michigan 49017.

Attendees introduced themselves and Kathy Olsen introduced individuals who were attending virtually.

WDB Members Present:

Lisa Godfrey (PS)*	Mike Quinn (PS)	* Exec Committee
Kris Jenkins (Educ)*	Frank Tecumseh (PS)*	^ Attended Virtually
Jackie Murray (PS)*		

WDB Executive Members Absent

Randall Hazelbaker (PS)*	Dave Maurer (PS)*
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Center for Workforce Innovation and Solutions / Michigan Works! / Upjohn Institute Staff Present:

Jakki Bungart- Bibb	Ashley Iovieno	Kathy Olsen
Ben Damerow	Jennifer Klemponow	Amanda Rosenberg
Francisco Garcia ^	Amy Meyers	Shelby Springett ^

Michigan Works! Services / Program Staff Present:

Paige Daniels (YOU/KRESA)	Amanda Sutherland (YOU/KRESA)
Sam Dougherty (WDI)	Mark Waurio (PATH/WEUI) ^

Guests Present:

Rep. Julie Rogers ^

SHINING STAR AWARD

The Shining Star Award for September was tabled until the November meeting.

COMMITTEE REPORTS

Career Educational Advisory Council (CEAC) Report

Kris Jenkins provided a summary of the recent Career Educational Advisory Council (CEAC) meeting. She reported in *St. Joseph County*, The Career Technical Education (CTE) graphic design class is no longer offered at Glen Oaks Community College as an instructor could not be identified. Otherwise, St. Joseph County ISD is fully staffed. A public safety class is now offered at Centreville High School. The instructor is a retired St. Joseph County sheriff. There is also a new advanced healthcare class. In *Branch County*, the CTE programs are fully staffed; the Cosmetology class is no longer being offered; and CTE enrollments have increased this school year. In *Calhoun County*, CTE enrollment numbers are down. Construction for expansion of the welding program is expected to begin at the end of November or early December. The hope is that two more sections can be added, which would serve approximately fifty (50) more students. This will address the current wait list, for at least one year. The Calhoun Area Career Center is focusing on apprenticeships and building those apprenticeships into the current programming. They currently have apprenticeships with three machinists, five vet techs, six electricians, and five finished carpenters. The technical training is provided by the post-secondary partner. Calhoun County hosted a Military and Public Services Career Day on September 23, 2022. Twenty-four (24) organizations, such as college

ROTC, healthcare, the Michigan Department of Health and Human Services (DHHS), the Michigan Department of Transportation (MDOT), the military, and the Michigan State Police, committed to participating. *Kalamazoo RESA and Calhoun ISD* will be participating in the MiCareerQuest™ Southwest event on October 25-26, 2022. Staff from *Kalamazoo RESA* reported on the State Apprenticeship Expansion (SAE) grant at the CEAC meeting. The SAE grant is for in-school and out-of-school students through age 24. There is ongoing support for youth ages 18-24 for short-term training in all four counties. For *Adult Education*, the State budget has identified stable funding for the region's programs. There are five providers that are consistently underperforming, and staff are working with those providers, focusing on professional development to help increase performance. Ms. Jenkins noted that it is not necessarily that they are not doing a good job, it is the reporting that is sometimes difficult to manage. Under *business member updates* at the CEAC meeting, Dave Maurer announced that the groundbreaking for Kalamazoo's new technical education Career Center would occur at the end of September. This took place on September 30, 2022. He also reported that Southwest Michigan First's strategic planning includes bringing the Advanced Manufacturing Career Consortium that has been meeting at KVCC under their organization. They hope to create a more regional approach to manufacturing, as well as more diverse industry involvement by working with Battle Creek Unlimited. Portage Public Schools will be hosting an all-Portage STEAM night, October 21, 2022, from 3:00 to 8:00 p.m. at the Air Zoo. In the manufacturing industry, the low-skilled positions are getting filled; however, there are still openings for more skilled positions, such as maintenance technicians, mechanical technicians, CNC operators and welders. CEAC member, Jim Sertic reminded educators at the CEAC meeting that they should continue to focus on building skills because there will always be an increased demand for workers with higher skills. Today, the *Branch Area Career Center* will be hosting a career day for ninth grade students. Lastly, CEAC members requested that sharing best practices be an agenda topic at the *next CEAC meeting* which is scheduled for December 5, 2022.

TRANSPARENCY & INTEGRITY OF WDB DECISIONS

Kathy Olsen asked members present if there were any items on the agenda requiring a vote for which a conflict of interest or a potential conflict of interest exists; and if so, the conflict should be declared at this time. There were none.

STAFF REPORTS

Business Services Activities

Ashley Iovieno provided an update on career exploratory events, National Apprenticeship Week, and the Going PRO Talent Fund (GPTF).

Career Exploratory Events – Ms. Iovieno reported the past month has been filled with career exploration opportunities for students. On October 19, 2022, in Battle Creek, a celebration of Manufacturing Day concluded. Michigan Works! Southwest, specifically Business Services Coordinator, Heather Ignash, worked closely with Battle Creek Unlimited and Kellogg Community College to hold industry tours with nine local employers. This included employers showcasing equipment onsite at the Regional Manufacturing Technology Center (RMTC), as well as a few employers opening their facilities for students to visit in-person. Approximately 640 students in grades 9 through 12 participated over the course of two days. On October 25-26, 2022, a MiCareerQuest™ Southwest event will be held, the second one for this calendar year. This event puts the MiCareerQuest™ back on the original schedule which is to hold it in the fall. The format is like the one held in the spring, with there being six pathways including an outdoor event called 'Touch a Truck'. Staff are grateful that participation from employers continues to be at a high level and that there are champion employers, including Bronson and Stryker. These companies are making large staff time commitments to support the event. Today, Michigan Works! Southwest is a sponsor of an event in Branch County where partners will celebrate Career Day from 8:00 a.m. to 11:30 a.m. This event will be held at the Dearth Community Center, and it will feature over forty (40) career paths being showcased by local employers. Approximately five hundred (500) freshmen will walk through the hands-on exhibits.

National Apprenticeship Week - Ms. Iovieno reminded members to mark their calendars for National Apprenticeship Week, scheduled for November 14-21, 2022. Michigan Works! Southwest will be hosting an Apprenticeship 1.0 session on November 22, 2022. A few employers that have built and grown an apprenticeship

program will be highlighted. Information pertaining to the events taking place in Michigan during National Apprenticeship Week can be found online at <https://www.apprenticeship.gov/national-apprenticeship-week>.

Going PRO Talent Fund (GPTF) Industry Led Collaborative (ILC) – Ms. Iovieno reported a draft process guide for the Going Pro Talent Fund was received this week and with that information, staff are now prepared to conduct informational sessions for local employers. The application period for this year will begin on November 21, 2022, and run until December 9, 2022. The training start date of February 1, 2023 has not changed. Because there are still many changes being made to the online application system, staff are not yet able to complete authorization requests; however, staff plan to communicate all the updates and changes to employers as they become available.

Labor Market Information

Michigan's Labor Market News – Ms. Iovieno reported the October edition of the Labor Market News is now available and a link to the publication, as well as other labor market information, will be sent to Board members following the meeting. This month's issue shares highlights and takeaways for Michigan from the newly released 2021 American Community Survey One-Year Estimates from the U.S. Census Bureau. Areas that are highlighted are educational attainment rate, poverty rate, and median household income. The map of the month focuses on the Change in the Share of Rent-Burdened Households by State from 2019-2021. Michigan was reported to be in the .5% to 2.5% range. 'Rent-burdened households' are defined as having gross rent exceeding 35% of the monthly household income and 'changed' is defined as the percentage point difference between 2019 and 2021. The share of rent-burdened households in Michigan increased by 2.2% between 2019 and 2021, which was slightly lower than the nationwide increase of 2.5%.

Online job ads in August decreased slightly from the previous month by 2.4%. The Michigan Unemployment rates are included on the Dashboards that will be reported on later during this meeting and can also be found on the [Michigan Labor Market Information](#) website. The top in-demand jobs continue to show Registered Nurses at the top, followed by retail salespersons and then first-line supervisors/retail, for a total of 16,569 job ads, lower than last month by 4.6%.

Burning Glass Analytics and Real Time Jobs Data (Exhibit D) - The website link to the labor market reports generated from Burning Glass Analytics and Real Time Jobs Data that identified top detailed occupations, skills greatest in demand, and employers with the most job openings in Prosperity Region 8, Michigan Works! Southwest, and each of the four counties in the Michigan Works! Southwest Area for the period August 1, 2022, through September 30, 2022, was included in the meeting notice.

Operations Update

Ms. Bibb reported Jennifer Klemppnow was hired as the new Strategic Operations Manager to fill Ms. Bibb's former role. This is Ms. Klemppnow's third week in her new role and although new to this role, she is not new to workforce development or to Michigan Works! Southwest. Ms. Klemppnow has over 20 years of experience, with her most recent role being the special initiatives manager for the Michigan Works! Southwest direct services team. In that role, she successfully operated many programs including planning and implementing pilot programs such as Learn, Earn and Provide (LEAP) and Clean Slate. Ms. Klemppnow will oversee MW! Southwest operations with a continuous improvement focus. She will be attending the WDB meetings and beginning in November, she will be presenting the operations reports.

Ben Damerow reported the LEAP Program was piloted in the Michigan Works! Southwest service area and thanks to Jennifer Klemppnow's leadership, the LEAP Program is expanding statewide to all Michigan Works! areas.

Dashboards - Ms. Bungart-Bibb further reported that a couple of months ago, staff mentioned that the operations report would be revamped and presented in a dashboard format, much like what was done prior to 2020. She thanked Amy Meyers for pulling together the data for the dashboard reports. Ms. Meyers then reported on the Dashboards that were distributed at the meeting. One of the reports focused specifically on Business Services and the second report was focused on job seeker services. Discussion occurred where members asked questions and provided

feedback. Following the meeting, the reports were updated based on the feedback received and a link to the revised reports was sent to members.

Director's Report (Exhibit E)

State – Jakki Bungart-Bibb provided an update regarding the Michigan Works! Association's strategic planning process. A planning session was conducted September 28, 2022, which was the second of three planned sessions. The third is scheduled to be held in December 2022. As a result of this second session, five goals were identified including (1) diversifying funding sources; (2) enhancing relationship building; (3) improving brand management; (4) establishing a Center of Excellence and align with professional development offerings; and (5) strengthening advocacy efforts. Regarding the enhanced relationship building goal, she highlighted that several MW! directors attended the one-year anniversary celebration of MI New Economy. During that event, the Governor signed into law the [Michigan Achievement Scholarship](#). This scholarship program will make college more affordable for individuals based on need. Several MW! directors were also able to connect with key staff from the newly created CHIPS office, to discuss funding opportunities and workforce development for semiconductor manufacturing. While there are no direct workforce grants through the incentives mentioned, the CHIPS office will be encouraging applicants to include local workforce boards as a required partner within their proposals. Additional information will be provided as it is made available. The link to additional information about these incentives is [\\$39 billion in incentives from the federal government will be available to build domestic semiconductor manufacturing facilities](#).

Federal - Congress approved a continuing resolution (CR) on September 30, 2022, to temporarily extend fiscal year 2022 spending levels until mid-December 2022. This will allow additional time for lawmakers to reach an agreement on federal funding for fiscal year 2023.

Wagner-Peyser – Ms. Bungart-Bibb reported that no additional information is available regarding the Wagner-Peyser proposed rule since the last report. Staff are still awaiting a response to all comments that were submitted, as well as a final decision. Staff have heard unofficially that there may be nothing to report until the first quarter of 2023.

Lastly, Ms. Bungart-Bibb thanked members for taking time out of their extremely busy schedules to meet with Kathy Olsen and her during the last several weeks. Approximately twenty-five (25) meetings have been held to date and a few more are scheduled. She noted that it has been a pleasure to get to know the Board members, to see where they work, and to learn what each member and their organization is doing. She also noted that the feedback provided is greatly appreciated and there are some good suggestions as to how to incorporate some of the ideas into future WDB meetings.

The written Director's Report (Exhibit E) was emailed to members following the meeting.

PUBLIC TIME

None.

APPROVAL OF MINUTES

WDB September 15, 2022, Quarterly Meeting Minutes (Exhibit A)

Motion made by Kris Jenkins and supported by Frank Tecumseh to approve the September 15, 2022, Workforce Development Board Quarterly Board meeting minutes. Motion carried.

NEW BUSINESS

WDB Plans (Exhibits B1-B5)

Amy Meyers requested Board consideration and approval for five workforce development plans.

Food Assistance Employment and Training (FAE&T) FY2023 Plan (Exhibit B1) - Amy Meyers reported the plan for the Food Assistance Employment and Training (FAE&T) program for Fiscal Year (FY) 2023, includes an

allocation of \$102,541 for the Michigan Works! Southwest area. This is a decrease from the \$130,082 allocation received in FY2022. The FAE&T Program operates on an October through September program year. Allocations are based on the number of Food Assistance Program (FAP) cases by county. The FAE&T Program serves adults who are receiving Food Assistance, between the ages of 18 and 49, and who do not have minor dependents on their Food Assistance Program (FAP) case. The FAE&T Program is also available to single adults aged 18 through 59 years old and adult members of a FAP household with minor children. The FAE&T funds may be used to provide employment and training activities as well as supportive services to individuals referred to Michigan Works! Southwest by the Michigan Department of Health and Human Services (MDHHS). FAE&T is currently a voluntary program. A waiver from the time-limited food assistance was approved for all eighty-three (83) counties in Michigan; therefore, Able-Bodied Adults Without Dependents (ABAWD) do not have a work requirement through February 28, 2023.

Barrier Removal Employment Success (BRES) FY 2023 Plan (Exhibit B2) – Amy Meyers reported the Barrier Removal Employment Success (BRES) Plan also operates on an October through September program year. Michigan Works! Southwest received an allocation of \$488,769, to support the employment and reemployment of at-risk individuals and the removal of barriers to employment. Funding may be used to serve at-risk populations including, but not limited to, individuals served through the Healthy Michigan Plan, the Clean Slate Pilot (CSP) program, the Employer Resource Network[®] (ERN[®]), and Michigan Reconnect, as well as serving the Asset Limited Income Constrained Employed (ALICE) population. Other funding guidelines outlined on the plan document included in the agenda packet are the ability to support activities that are not eligible or feasible under another funding source. Funding allowability also includes a comprehensive list of support service options that are listed on the plan document.

Reemployment Services and Eligibility Assessment (RESEA) (Exhibit B3) - Amy Meyers reported the allocation for the Reemployment Services and Eligibility Assessment (RESEA) plan for calendar year 2022 is \$135,000 for the period beginning January 1, 2022, and ending September 30, 2023. The allocation represents a decrease from the 2021 allocation of \$169,124. Only individuals referred from the Unemployment Insurance Agency (UIA) may receive services through the RESEA program. The goal of this program is to provide customized services to claimants deemed most likely to exhaust their UI benefits. The services that are required to be provided during an initial RESEA appointment are listed on the plan document included in the agenda packet and include orientation to Michigan Works! services and a review of Labor Market Information (LMI). The opportunity for, and benefits of, returning for a second, voluntary RESEA appointment are also discussed at the first RESEA appointment. In addition, as a part of the State evaluation and in accordance with DOL requirements, mandated subsequent RESEA appointments will be scheduled for half of the individuals who attend an initial RESEA appointment.

Trade Adjustment Assistance (TAA) AY 2021/FY 2023 Allocations and Plan (Exhibit B4) - Amy Meyers reported the Trade Adjustment Assistance (TAA) program operates on an October through September program year. TAA is a federal program that assists U.S. workers who have lost their jobs because of foreign trade. The program seeks to provide adversely affected workers with opportunities to obtain the skills, credentials, and support necessary to becoming reemployed. As discussed during the director's report at previous WDB meetings, TAA expired on June 30, 2022, and has yet to be reauthorized. This means that no new certifications can or have occurred since July 1, 2022. However, customers of companies that have been previously certified can continue to be served. The planned allocation for the period October 1, 2022, through September 30, 2023, for Michigan Works! Southwest is \$704,435. This represents a decrease in TAA funding in comparison to last year's allocation of \$800,297. The Trade services that will be available to workers over the course of their participation in the program include case management activities, such as comprehensive assessments, employability skills assistance, and career counseling. TAA program funds can also be used to fund classroom, on-the-job, and registered apprenticeship training. There will also be a focus on the required dual enrollments between TAA and the WIOA Dislocated Worker Program.

Partnership. Accountability. Training. Hope. (PATH) FY 2023 Plan (Exhibit B5) - Amy Meyers reported Michigan Works! Southwest received a FY 2023 allocation for the Partnership. Accountability. Training. Hope. (PATH) program in the amount of \$2,820,197. The PATH program is supported by Temporary Assistance for

Needy Families (TANF) federal funds and Penalty and Insurance (P & I) State funds. The allocation reflects a minimal increase in comparison to the FY2022 allocation for PATH which totaled \$2,817,292. Individuals eligible for participation in PATH include Family Independence Program (FIP) cash assistance recipients and applicants referred to the program by the Department of Health and Human Services (DHHS). FIP applicants begin with a 10-day Application Eligibility Period (AEP) where they have the opportunity to work one-on-one with a career coach to identify and address barriers to employment and begin working on other activities related to gaining employment. PATH also provides individuals with training, work experience opportunities, and supportive services to help obtain and retain employment.

In responding to comments and questions from Board members, Mark Waurio reported that most PATH participants have multiple barriers. The most frequent barriers identified include housing, transportation, and childcare. The initial focus is on removing these barriers to better prepare the individuals for employment. For performance, the State only follows the Work Participation Rate (WPR). Locally, additional goals are set; for instance, a local goal was set for the average wage, and it currently is much higher than the goal. He also noted that the WPR fluctuates throughout the year and Jennifer Klemptow reported the annual trend has been that the WPR is lower in the summer months. Mr. Waurio reported that currently Michigan Works! Southwest is ranked fourth in the State for WPR. Ben Damerow reported the WPR is a flawed performance level because it tracks process and activities but not outcomes. He also reported that there is a movement at the federal level with TANF reauthorization to include performance changes that align with WIOA performance measures.

Jakki Bungart-Bibb reported local staff serve on Statewide workgroups. She is serving on the RESEA Work Group, Sarah Pohl serves on the PATH Work Group, and Ben Damerow is serving on a UIA Modernization Task Force.

Motion made by Jackie Murray and supported by Frank Tecumseh to approve the Food Assistance Employment and Training (FAE&T) FY2023 Plan, the Barrier Removal Employment Success (BRES) FY 2023 Plan, the Reemployment Services and Eligibility Assessment (RESEA) Plan, the Trade Adjustment Assistance (TAA) AY 2021/FY 2023 Allocations and Plan, and the Partnership. Accountability. Training. Hope. (PATH) FY 2023 Plan. Motion carried.

WDB Renewal Appointment (Exhibit C)

Kathy Olsen requested board consideration and approval for the renewal appointment of Windy Rea, Admissions Counselor for Michigan Job Corps, Human Learning Systems, to the Michigan Works! Southwest Workforce Development Board (WDB) for another two-year term beginning October 1, 2022, and ending September 30, 2024. She reported that Ms. Rea should have been included on the list of renewals that was presented to the WDB at last month's meeting.

Motion made by Kris Jenkins and supported by Mike Quinn to approve the reappointment of Windy Rea, Admissions Counselor for Michigan Job Corps for another two-year term beginning October 1, 2022, and ending September 30, 2024. Motion carried.

OLD BUSINESS

None.

PUBLIC TIME

Amanda Sutherland announced that the Michigan Works! Service Center in Coldwater is moving next week to 398 Marshall Street. The move is scheduled to be complete by October 31, 2022. During the move, there will be a focus to ensure there is no disruption of services. A grand opening celebration will be held soon. Kris Jenkins commented that the new site is a more visible location.

Representative Julie Rogers reported the economy and workforce development are topics of many conversations. There are no legislative days until after the mid-term elections. The 60th District office received a non-partisan grant to help get out the vote during the weekend and Monday before the election – November 5, through November 8,

2022. The grant will be used to pay canvassing workers \$30/per two-hour shift. Individuals working in this position must be 18 years of age or older. Individuals interested in this opportunity should contact the 60th District office.

MEMBERS’ TIME

Kris Jenkins reported the demographics in Branch County are changing with an increasing population of Latino, middle Eastern and Amish. There is an effort to help cultivate awareness of the changing demographics through community events that includes a global cuisine event this evening, October 20, 2022, hosted by the Branch Area Career Center. She also reported that on Saturday, November 5, 2022, the Branch County Career Center will be celebrating 50 years of promoting careers. The event will be held from 10:00 a.m. to 2:00 p.m. and includes a free lunch, as well as some planned activities.

Kris Jenkins thanked Representative Julie Rogers for allowing her son to interview Representative Rogers. Ms. Jenkins reported that one of her son’s school assignments was to interview a policy maker.

UPCOMING MEETINGS

- The next meeting of the full WDB is scheduled for Thursday, November 17, 2022, from 9:00 – 10:30 a.m. at Duncan Aviation, 15745 South Airport Road, Battle Creek, Michigan.
- The next WDB Executive Committee meeting will be Thursday, December 15, 2022, from 9:00-10:00 a.m. at a Kalamazoo location TBD.

Other upcoming committee meetings listed on the agenda included:

- The Monitoring and Evaluation Committee meeting is scheduled for Tuesday, October 25, 2022, from 8:00 – 9:30 a.m. at the Michigan Works! Service Center, 200 W. Van Buren Street, Battle Creek, Michigan.
- The Disability Awareness Resource Team (DART) Committee meeting is scheduled for Tuesday, November 8, 2022, from 2:00-4:00 p.m.
- The Career Educational Advisory Council (CEAC) meeting is scheduled for Monday, December 5, 2022, from 1:00-3:00 p.m. at Kalamazoo RESA, 1819 E. Milham Road, Kalamazoo, MI 49002.

CLOSED DOOR SESSION

Motion by Frank Tecumseh and supported by Kris Jenkins to move into a Closed Door Session for the purpose of discussing pending litigation.

A Roll Call Vote to move into a Closed Door Session was taken. Ayes: Lisa Godfrey, Kris Jenkins, Jackie Murray, Mike Quinn, and Frank Tecumseh; Nays: None. Motion carried.

WDB members moved into a Closed Door Session at 10:01 a.m.

A Roll Call Vote was taken to move back into the public WDB Executive Committee meeting at 10:24 a.m. Ayes: Lisa Godfrey, Kris Jenkins, Jackie Murray, Mike Quinn, and Frank Tecumseh; Nays: None. Motion carried.

ADJOURNMENT

There being no other reports or business for the Board, the meeting was adjourned at 10:24 a.m.

Kathy Olsen Date

Lisa Godfrey Date

APPROVED

These minutes were approved on _____

**Workforce Development Board
Meeting Minutes
November 17, 2022**

CALL TO ORDER: Workforce Development Board Chair, Lisa Godfrey, called the meeting to order at 9:01 a.m. at Duncan Aviation, 15745 S. Airport Road, Battle Creek, Michigan 49015.

Individuals attending in-person and virtually, introduced themselves.

WDB Members Present:

Morris Applebey (Labor)	Derek King (PS)	David Sutherland (PS)
Kathi Cain-Babbitt [∇] , alt for Willcutt (Labor)	Jackie Murray (PS)* [∇]	Frank Tecumseh (PS)*
Jill Bland (Econ Dev)	Brian O'Donnell (PS)	Elizabeth Van Dussen (PS)
Lisa Godfrey (PS)*	Jose Orozco (CBO)	Dr. Paul Watson (Educ)
Randall Hazelbaker (PS)* [∇]	Mike Quinn (PS)	* Exec Committee
Kris Jenkins (Educ)* [∇]	Sabrina Radenovic (PS) [∇]	[∇] Attended Virtually
	Charles Rose, alternate (CBO)	

WDB Members Absent

Karen Doubleday (DHHS)	Lisa Johansen (DOC)	Ken Willcutt (Labor)
Jessica Eyster (PS)	Dave Maurer (PS)*	* Exec Committee
John Fiore/Rebecca Hill (MRS)	Karla Meeks (PS)	
Jared Hoffmaster (PS)	Windy Rea (Job Corps)	

Center for Workforce Innovation and Solutions / Michigan Works! / Upjohn Institute Staff Present:

Jakki Bungart- Bibb	Jennifer Klempnow	Shelby Springett [∇]
Mike Horrigan	Amy Meyers	
Ashley Iovieno	Kathy Olsen	

Michigan Works! Services / Program Staff Present:

Paige Daniels (YOU/KRESA) [∇]	Sarah Mansberger (YOU/KRESA) [∇]	Mark Waurio (PATH/WEUI) [∇]
Sam Dougherty (WDI)	Dawon Sharp (YOU/KRESA) [∇]	
Debbie Horn (PATH/WEUI) [∇]	Amanda Sutherland (YOU/KRESA) [∇]	

Guests Present:

Dan Dunn	Andy Richards (Duncan)	Kristine Stevens (GOCC)
Nilan Par, WMU intern at Voces	Rep. Julie Rogers [∇]	

AWARDS

Shining Star Awards

Jakki Bungart-Bibb recognized two staff for the Shining Star Award for the months of September and October. She noted that the Shining Star Award recognizes the hard-working employees within the Michigan Works! Southwest network working the frontline and serving the communities. The staff receiving the award are champions of workforce development and are key in aiding in the success of programs, customers, and the communities. The September Shining Star was presented to Dawon Sharp who serves as a career coach for Employment Services. He was recognized for his outstanding customer service skills, as well as his compassion, collaboration, respect, and trustworthiness. Mr. Sharp was also recognized as being a team player and leader, and his coworkers stated that there is nothing he cannot do! The October Shining Star award was presented to Debbie Horn. Ms. Bibb reported that Ms. Horn is a career coach for the PATH program. She was recognized for her dependability, enthusiasm, and genuine concern for others. She was also

recognized for her high level of commitment to participant success, consistency, and follow-through. Her positive attitude and strong work ethic are shining examples for other Michigan Works! Southwest staff.

WDB Member Recognition

Jakki Bungart-Bibb also recognized Dan Dunn, a recently retired Workforce Development Board (WDB) member. In highlighting Mr. Dunn's service on the WDB, she reported he was appointed to the Board in June 2017 where he began his service by serving on the Monitoring Committee, and in July of 2020, he became co-chair of that committee. Mr. Dunn also served as a private sector representative on the WDB Disability Awareness Resource Team (DART). On October 9, 2020, he was elected as vice chair of the WDB and on January 21, 2021, he was appointed to represent Michigan Works! Southwest on the Michigan Works! Association's Board of Directors. Mr. Dunn also served on multiple community boards throughout his career. She noted that staff at Michigan Works! Southwest were honored that with his incredibly busy schedule he chose to be a highly engaged member of the Michigan Works! Southwest WDB. She then presented Mr. Dunn with a plaque to recognize him for his commitment to workforce development and to express sincere appreciation for the contributions he made that positively impacted thousands of lives in the Michigan Works! Southwest service area.

TRANSPARENCY & INTEGRITY OF WDB DECISIONS

Kathy Olsen asked members present if there were any items on the agenda for which a conflict of interest or a potential conflict of interest exists; and if so, the conflict should be declared at this time. There were none.

PUBLIC TIME

Representative Julie Rogers reported on a bill she recently introduced that is related to workforce issues. Healthcare is experiencing a shortage of workers, just like many other industries. The legislation, Michigan House Bill 6446 (2022), is an occupational therapy compact bill that is focused on occupational therapy healthcare occupations, addresses interstate compacts and agreements, as well as reciprocity to recognize certifications. It would enroll Michigan with the other twenty-two states that already have an interstate compact. This means there would be reciprocity for recognizing licensure. The bill especially affects relationships with border states, and it would make it easier for the workers. For example, someone who lives in Indiana could practice in Michigan.

Representative Rogers also announced that the 60th District office will be distributing Thanksgiving meal baskets and resources for Veterans and their families at the VFW on Kilgore Road in Kalamazoo this Saturday, November 19, 2022. [Due to inclement weather, the date was changed to Tuesday, November 22, 2022 from 1:00-3:00 p.m.] The Thanksgiving basket information was also entered in the meeting chat box.

Lastly, Representative Rogers invited individuals to attend her coffee hour which is held on the third Friday of the month at 9:00 a.m. The next one is tomorrow, November 18, 2022 at the Sarkozy Bakery in downtown Kalamazoo.

APPROVAL OF MINUTES

The vote to approve the October 20, 2022 WDB Executive Committee meeting minutes (Exhibit A) was tabled until the next meeting.

COMMITTEE REPORTS

Monitoring Committee Report

The Monitoring Committee report was tabled until the next WDB meeting.

Disability Awareness Resource Team (DART) Committee Report

Kathy Olsen reported The Disability Awareness Resource Team (DART) Committee recently met. The meeting agenda included a presentation from Disability Network Southwest Michigan staff. The presentation included information regarding a summer jobs program for youth with disabilities. Youth were employed part-time to work on disability advocacy. Their project this past summer was to raise awareness and advocate for a Disability Awareness and Education (DA&E) Day. Youth met with legislators and Senator Sean McCann introduced a Resolution to declare the third Thursday in October as DA&E Day. The presentation also included information on inclusive employment practices for job descriptions, hiring practices and the interview process. DART committee members also shared agency updates at their meeting and one member noted she was having difficulty communicating with the Hispanic population. Members

shared a vast array of resources for language translation services, including American Sign Language (ASL). The resources also included local community agencies that assist individuals with limited English. Resources cited either included a fee or were available at no charge.

NEW BUSINESS

WDB 2023 Calendar (Exhibit B)

Lisa Godfrey reported due to the lack of an Executive quorum, the calendar for 2023 WDB meetings will be approved at the next meeting. She noted that members should plan on the dates listed on the Exhibit.

STAFF REPORTS

Business Services Activities

Ashley Iovieno provided an update on the State's Programmatic Review for Business Services and the Going PRO Talent Fund, the FY23 Going PRO Talent Fund (GPTF), and National Apprenticeship Week.

Programmatic Review for Business Services and the Going PRO Talent Fund (GPTF) – Ms. Iovieno reported in June of this year, Michigan Works! Southwest was selected for a programmatic review with the State of Michigan for Business Services and the Going Pro Talent Fund (GPTF). The final report was received last week and there were no findings or administrative recommendations cited; however, promising practices were highlighted.

A positive practice related to the GPTF cited was the strategic outreach efforts by Michigan Works! Southwest to employers pursuing a Registered Apprenticeship Program (RAP). Michigan Works! Southwest was also recognized for holding open hours and monthly check-ins with employers to ensure GPTF awardees were on track to complete their training plans.

Positive practices related to Business Services cited included consistent practices of engagement and communication with employers and job seekers throughout Region 8 pertaining to involvement in collaboratives, consortiums' attendance, and regional outreach/information sharing. They also cited the collaboration with Michigan Works! Berrien, Cass, Van Buren, dba Kinexus; and commitment to training and onboarding new staff to assure the Business Services Team (BST) members can effectively serve customers. Adaptability and commitment to continuous improvement throughout the COVID-19 pandemic to meet the changing needs of employers and job seekers through virtual workshops, virtual job fairs, and the consistent review of reports and tracking of metrics was also cited as a positive practice.

Going PRO Talent Fund (GPTF) – Ms. Iovieno reported the application period for the FY23 Going Pro Talent Fund (GPTF) is scheduled to begin on Monday, November 21, 2022 and it will end on December 9, 2022. Staff will continue to host information sessions with employers, as well as facilitate one-on-one meetings, to help guide employers through the application period.

National Apprenticeship Week – Ms. Iovieno reported this week is National Apprenticeship Week across Michigan and the U.S and there are a variety of events happening this week and beyond to celebrate apprenticeships and apprentices. At last month's board meeting it was reported that Michigan was in a tight race with Texas for the most scheduled events. She reported Iowa came out of nowhere and gave both states a run. As of yesterday, Michigan was holding down the lead with approximately 180 events compared to the next highest number of 140. Michigan Works! Southwest will host a United States Department of Labor (USDOL) representative next week to hold an Apprenticeship 1.0 session for employers.

Labor Market Information

Michigan's Labor Market News – Ashley Iovieno reported the November edition of the Labor Market News is now available. This month's issue, as well as a new report, Registered Apprenticeships in Michigan, includes information pertaining to apprenticeships. She highlighted some of the Michigan information. In 2021, in Michigan, there were just under 18,600 active registered apprentices. Of that number around 81.9% fell into the traditional apprenticeship industries of construction and manufacturing. Michigan had its largest registered apprenticeship completer cohort on record in 2021, with more than 2,600 completers across the State. This was approximately 100 more completers than what was observed in 2019 and the third straight year with more than 2,000 completers. Six of Michigan's 10 prosperity

regions had over 1,000 active apprentices in 2021 with the most, almost 7,700, in the Detroit Metro region. This was followed by the East Michigan region with 2,800, and the West Michigan region with 2,400. South Central Michigan had 2,300 active apprentices, while also having a majority share within nontraditional industries.

In this edition, the Michigan Unemployment rate was reported to be at 3.7% and the national rate was reported to be at 3.5%. The four counties in the Michigan Works! Southwest service area ranged from 3.7% to 4.7%. St Joseph County was at 4.1%, Kalamazoo County was at 3.7%, Branch County was at 3.8%, and Calhoun County was at 4.7%. The top in-demand jobs continue to show Registered Nurses at the top, followed by retail salespersons, and then first-line supervisors/retail for a total of 17,552 ads which is a 4.5% increase from last month.

Links to the most recent labor market news were emailed to members following the meeting.

Burning Glass Analytics and Real Time Jobs Data (Exhibit C) - The website link to the labor market reports generated from Burning Glass Analytics and Real Time Jobs Data that identified top detailed occupations, skills greatest in demand, and employers with the most job openings in Prosperity Region 8, Michigan Works! Southwest, and each of the four counties in the Michigan Works! Southwest Area for the period September 1, 2022 through October 31, 2022, were included in the meeting notice.

Operations Update

Jennifer Klempnow reported the Michigan Works! Southwest Dashboard was launched last month to the Executive Committee, and this is the first time it is being reviewed in front of the full WDB. She reported for the month of October, the ***Partnership. Accountability. Training. Hope. (PATH) program*** had 217 participants at a 39% employment rate. The average wage was reported to be at \$15.25 which exceeds the local target. PATH has a work participation rate that is ranked fifth in the State for the month of September. The ***Food Assistance Employment and Training (FAE&T) program*** is currently a voluntary program and for the first month of this program year there were no participants. She reported that referrals come through the Department of Health and Human Services (DHHS) and a strong marketing plan has been developed to increase referrals and expand the program's outreach.

The ***Learn, Earn and Provide (LEAP) program*** continues to see a high employment rate, which for the month of October is currently at 65% with an average wage of \$15.52. The Friend of the Court (FOC) makes the referrals in all four counties; some are voluntary, and some are mandatory.

From June 1, 2021 through October 31, 2022, the data reported on the Dashboard indicated the ***Clean Slate program*** had 1,870 inquiry forms completed, and 161 of those are active. Of the 161 active participants, 21 records have been expunged.

The ***Barrier Removal Employment Success (BRES) program*** funding continues to be flexible in the services provided, with housing and expungement fees being the most common barrier addressed this month.

Performance for the ***Workforce Innovation and Opportunity (WIOA) Act and Wagner-Peyser programs*** continues to be close to or meeting targeted employment outcomes in the second quarter after exit and they are meeting or exceeding outcomes for employment fourth quarter after exit. The median earnings second quarter after exit and the credential attainment rate continues to meet or exceed the target goals. Measurable skills gains will be watched closely in the fourth quarter as participants can achieve these at any time during their participation.

Employers engaged in the ***Employer Resource Network® (ERN®)*** continue to see a high return on investment. For the month of October 2022, there were 92 unique employees and families served, with 125 total employee requests and 233 total services provided to these employees and their families. Currently, there are 26 active ERN® employers which includes the addition of Stryker during the month of October.

Director's Report (Exhibit D)

Michigan Works! Association – Ms. Bungart-Bibb reported the Michigan Works! Association is currently undergoing a strategic planning process. The second of three planned sessions, was held on September 28, 2022. The third session will be held in December 2022. As a result of the second session, five goals were identified that included (1) diversifying

funding sources; (2) enhancing relationship building; (3) improving board management; (4) establishing a Center for Excellence and align with professional development offerings; and (5) strengthening advocacy efforts.

In relation to the goals identified, Ms. Bibb provided a few highlights of the work being done. The first highlight pertained to the goal of enhancing relationship building. Michigan Works! Association staff participated in a kickoff meeting with LEO, MDHHS, and MDE regarding the *Michigan Career Opportunity Academies for Community Health* (MiCOACH). She reported the goal of this initiative is to address the shortage of behavioral health care workers in key parts of the state. Key program partners are currently engaged in discussions with employers to determine demand and credentialing, with employer meetings scheduled to take place in January, 2023. More information will be forthcoming from LEO and the Michigan Works! Association on direct engagement with local Michigan Works! areas. The second highlight pertained to strengthening advocacy which included attending the [White House Infrastructure Talent Pipeline Challenge](#) event in Washington, D.C. The event featured remarks by President Joe Biden. Over the summer, the Michigan Works! Association, along with many Association members and stakeholders, joined organizations nationwide by signing onto the White House Infrastructure Talent Pipeline Challenge, which served as a nationwide call to action for employers, unions, education and training providers, and workforce development professionals, to support equitable job growth in broadband, construction, and electrification.

State - On November 15, 2022, the Michigan Unemployment Insurance Agency (UIA) announced it has chosen Deloitte to design and install a modern, innovative, user-focused unemployment insurance computer system that prioritizes ease of access for workers and employers while also streamlining jobless claims processing. UIA's current aging system makes it difficult to efficiently process worker claims and employer payments, especially during quickly changing economic conditions such as the pandemic. The new system will replace the Michigan Integrated Data Automated System (MiDAS), first put into use a decade ago. Workers currently use MiDAS' Michigan Web Account Manager (MiWAM) to file for jobless claims and certify for benefits; and employers use MIWAM to pay unemployment taxes and file reports." The new system is expected to be fully operational by 2025. The [link to further information](#) will be sent to members in the meeting follow-up email.

Ms. Bibb also reported that Ben Damerow, Senior Director for the Upjohn Institute's Center for Workforce Innovation and Solutions, has been asked to participate on a State UIA modernization committee with a goal to take a deep dive into the entire unemployment system in hopes of a total revamp. She further reported that she is serving on a workgroup for the Reemployment Services Eligibility Assessment (RESEA), which is a component of unemployment. The goal of that workgroup is to seek innovative ways to enhance RESEA services for greater impact. She reported the Upjohn Institute has conducted UIA research for many years and the Michigan Works! Southwest service area has participated in related pilot programs, and this is a wonderful opportunity to showcase both. She acknowledged that it is an honor to be chosen to serve on these teams.

Federal – Ms. Bibb reported that no additional information is available regarding the Wagner-Peyser Notice of Proposed Rulemaking (NPRM) since her last report. Staff continue to wait for responses to all comments submitted as well as a final decision. Unofficially, staff have heard that there may be no new information until the first quarter of 2023.

PROGRAM

Economic Update – Mike Horrigan, President of the Upjohn Institute, began his presentation by asking members to please let him know what research topics they would like to hear about at future Board meetings. He noted that the Unemployment Insurance Agency (UIA) project that Jakki Bungart- Bibb reported on is a good example of Upjohn Research and Michigan Works! working together. He reported he is also serving on the UIA task force with Ben Damerow and will be bringing in additional researchers to the project as needed. He then provided a PowerPoint presentation that included data such as industries, employment recovery, job openings, and labor shortages for the greater Kalamazoo and Battle Creek areas. He also presented information pertaining to three types of inflation – the supply side cost push, the demand pull, and expectations. A link to the presentation was sent to members in the meeting follow-up email. Regarding the official definition of a recession, he noted that we are not there.

Employer Highlight – Duncan Aviation– Andy Richards, Chief Operating Officer for Duncan Aviation, shared information about Duncan. He reported Duncan is a family-owned, third generation, business jet service provider that

was founded in Nebraska in 1956. Duncan does everything from preventive maintenance, repair, and overhaul of jets. The industry is growing; however, the growth is constrained by workforce shortages including a huge shortage of pilots and maintenance techs. He shared how Duncan is addressing the talent pipeline by actively participating with area high schools and colleges. Duncan is also collaborating with multiple community groups such as Voces and the Burma Center. To work at Duncan, a high school diploma or GED is required, and employees can learn and advance on the job. Individuals who start out with an Airframe and Power (A&P) certification can advance more quickly. Duncan also founded an internal apprenticeship training USDOL program that is the same learning path offered at Lansing Community College. The difference is that the students in the Duncan apprenticeship program are employed, earning a wage while they are learning, and there is no tuition cost. Attendees were invited to participate in a company tour that immediately followed the meeting.

OLD BUSINESS

None.

PUBLIC TIME

Kristine Stevens from Glen Oaks Community College (GOCC) introduced herself and reported she is the new Director of Outreach and Business Services at GOCC. She replaced Paul Aivars who retired earlier this year.

MEMBERS' TIME

Jose Orozco thanked Andy Richards for getting out into the community to connect individuals and organizations to Duncan. He also shared that Voces arranged for community members to tour Duncan. This included a group of youth as well as a separate group of their parents. Those who attended found the tours to be engaging and impressive.

Lisa Godfrey thanked Andy Richards for sharing information about Duncan and noted that Duncan Aviation sounds like an incredible company.

UPCOMING MEETINGS

Lisa Godfrey referred members to the list of upcoming WDB meetings that were listed on the agenda.

ADJOURNMENT

There being no other reports or business for the Board, the meeting was adjourned at 10:18 a.m.

Kathy Olsen Date

Lisa Godfrey Date

APPROVED

These minutes were approved on _____

**Michigan Works! System Plan (MWSP) Instructions for Calendar Year (CY) 2023,
the Period of January 1, 2023 through December 31, 2023
PI: 22-27**

Background

The Michigan Works! System Plan is an instrument for the annual documentation and execution of employment, education and training programs, as well as for the transmission of assurances, certifications, and stipulations, mandatory and discretionary, for such programs funded by the Michigan Department of Labor and Economic Opportunity-Workforce Development (LEO-WD).

Administrative procedures required as part of the Michigan Works! System Plan include:

1. State and Federal Provisions

- Acknowledgement/Adherence to Michigan Works! System Plan Assurances, Certifications, and Stipulations.
- Certification Regarding Lobbying for Contracts, Grants, Loans, and Cooperative Agreements.
- Certification Regarding Debarment, Suspension, Ineligibility, Voluntary Exclusion, and Lower Tier Covered Transactions.
- Federal Funding Accountability and Transparency Act (FFATA) Data Collection form and certification.

2. Michigan Works! Southwest Area Identification, Verification and Designation of:

- Operating structure (Intergovernmental Transfers of Functional and Responsibilities, P.A. 8 of 1967).
- Grant Recipient (County of Kalamazoo, Kalamazoo County Board of Commissioners).
- Chief Elected Official (Chairperson, Kalamazoo County Board of Commissioners).
- Chairperson of the Michigan Works! Southwest Workforce Development Board (Lisa Godfrey).
- Administrative Entity (Michigan Works! Agency/W.E. Upjohn Institute for Employment Research).

3. Designation and Certification of One-Stop Operator

- Use of competitive-bidding process for selection of One-Stop Operator.
- Certify Kalamazoo-Regional Educational Service Agency (KRESA) as the One-Stop Operator for Branch, Calhoun, Kalamazoo and St. Joseph Counties through June 30, 2023.

4. Workforce Development System Providers

- Identification of service provider information for WIOA Title I Adult and Dislocated Worker, Wagner-Peyser Employment Services, Reemployment Services and Eligibility Assessment, Trade Adjustment Assistance, Partnership.Accountability.Training.Hope., and Food Assistance Employment & Training.

Technical Information

Program Title/Number	Michigan Works! System Plan (MWSP) Instructions for Calendar Year 2023; PI: 22-27
Funding Source	N/A – Administrative Policy
Funding Level	N/A – Administrative Policy
Duration	January 1, 2023 through December 31, 2023
Reference	Michigan Department of Labor and Economic Opportunity-Workforce Development PI: 22-27 (December 27, 2022)
CFDA Number	N/A

**Appropriation Year (AY) 2020 Workforce Innovation and Opportunity Act (WIOA)
Statewide Activities Funding to Support WIOA Participant Training
PI: 23-01**

Michigan Works! Southwest has received notice from the Department of Labor and Economic Opportunity, Workforce Development (LEO-WD) of an allocation totaling \$187,500 of WIOA Statewide Activities funding to assist with meeting local demands for training. Training services are provided to equip individuals to enter the workforce and/or retain employment.

Background

LEO-WD, in partnership with the Michigan Works! agencies, assists job seekers in obtaining and advancing in employment, education, training, and supportive services to foster individual success in the labor market. LEO-WD's state and federally funded job seeker and business services are designed to strengthen and improve our public workforce system, help equip our citizens to enter high-quality jobs and careers, and help employers hire and retain skilled workers. The WIOA Section 134(a)(3)(A) allows states to use a portion of the funds reserved for Statewide Activities to develop strategies to serve individuals with barriers to employment and implement promising services for workers and businesses, including support for education, training, and skill upgrading.

Services

Under the WIOA, a program of training services includes a structured regimen that leads to specific outcomes. A program of training services is one or more courses or classes, or a structured regimen that leads to:

- a) An industry-recognized certificate or certification; a certificate of completion of a Registered Apprenticeship, a license recognized by the state involved or the federal government.
- b) A postsecondary credential (an associate or baccalaureate degree).
- c) Consistent with 20 CFR 680.350, a secondary school diploma, or its equivalent.
- d) Employment.
- e) Measurable skill gains toward such a credential or employment as described in (a) or (b).

Types of training services that may be provided include:

- a) Occupational skills training, including training for nontraditional employment;
- b) On-the-job training;
- c) Incumbent worker training in accordance with WIOA sec. 134(d)(4);
- d) Programs that combine workplace training with related instruction, which may include cooperative education programs;
- e) Training programs operated by the private sector;
- f) Skill upgrading and retraining;
- g) Entrepreneurial training;
- h) Job readiness training provided in combination with services; described in any of clauses (a) through (g) or transitional jobs;

- i) Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with services described in any of clauses (a) through (g); and
- j) Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

Technical Information

Program Title/Number	AY2020 WIOA SWA Funding to Support WIOA Participant Training; PI: 23-01
Funding Source	WIOA Statewide Activities Funding (SWA)
Funding Level	\$187,500
Duration	July 1, 2022 through June 31, 2023
Reference	Michigan Department of Labor and Economic Opportunity-Workforce Development PI: 23-01 (January 17, 2023)
CFDA Number	17.258; 17.259; 17.278



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Workforce Development Board

222 S. Westnedge Ave, Kalamazoo MI 49007

TX: 269-349-1533 FAX: 269-349-5505

Dial 711 for Relay Center and TTY

www.michiganworkssouthwest.org

Workforce Development Board 2023 Meeting Schedule

EXECUTIVE COMMITTEE 3rd Thursday	FULL WORKFORCE DEVELOPMENT BOARD 3rd Thursday
Thursday, January 19, 2023 from 9:00-10:30 am	
	Thursday, February 16, 2023 from 9:00-10:30 am
Thursday, March 16, 2023 from 9:00-10:30 am	
Thursday, April 20, 2023 from 9:00-10:30 am	
	Thursday, May 18, 2023 from 9:00-10:30 am
Thursday, June 15, 2023 from 9:00-10:30 am	
Thursday, July 20, 2023 from 9:00-10:30 am	
Thursday, August 17, 2023 from 9:00-10:30 am	
	Thursday, September 21, 2023 from 9:00-10:30 am
Thursday, October 19, 2023 from 9:00-10:30 am	
	Thursday, November 16, 2023 from 9:00-10:30 am
Thursday, December 21, 2023 from 9:00-10:30 am	

The 2023 WDB Meeting Calendar will be posted at: <http://www.michiganworkssouthwest.org/about/board/>

Approved on _____

Career & Educational Advisory Council (CEAC) 2023 Meeting Schedule

DAY	DATE	TIME	PLACE
Monday	March 20, 2023	1:00-3:00 p.m.	Location TBD
Monday	May 15, 2023	1:00-3:00 p.m.	Kalamazoo RESA Wile Auditorium 1819 E Milham Rd Portage MI 49002
Monday	September 18, 2023	1:00-3:00 p.m.	Kalamazoo RESA Conference Rooms A & B 1819 E Milham Rd Portage MI 49002
Monday	December 4, 2023 (Tentative – based on need to meet)	1:00-3:00 p.m.	Kalamazoo RESA Conference Rooms C & D 1819 E Milham Rd Portage MI 49002

Additional meetings may need to be added if initiatives are presented that require the attention of the CEAC.

A virtual link will also be provided for each of the meetings.

CEAC Agendas, Minutes and Schedules will be posted on the Michigan Works! Southwest website at: <http://www.michiganworkssouthwest.org/about/board/> Scroll down to the heading: Career Educational Advisory Council.

Approved by CEAC 12-5-2022

Updated 12-21-2022

DATE: January 17, 2023
TO: Workforce Development Board
FROM: Nominating Committee
SUBJECT: Workforce Development Board – New Appointments

We are requesting WDB consideration and approval of the following new appointments to the Workforce Development Board for Michigan Works! Southwest (Branch, Calhoun, Kalamazoo, and St. Joseph Counties).

Representing Labor

David Pawloski, Labor Liaison, United Way of South Central Michigan and member of the South Central MI AFL-CIO Labor Council and UAW Local 2093. The appointment is for the balance of a two-year term that began October 1, 2022 and ends September 30, 2024.

Representing the Private Sector

Alan Ives, Vice President of Operations at Kadant Johnson LLC in Three Rivers, Michigan. The appointment is for the balance of a two-year term that began October 1, 2021 and ends September 30, 2023.

December 2022
Business Services Summary

Michigan Works! Southwest Dashboard

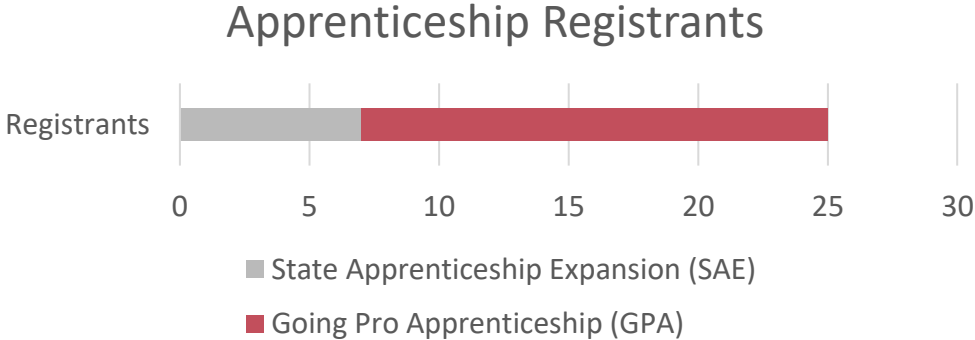


Apprenticeship Summary

Total Registrants

(December 31, 2022)

25



Unemployment Rate by County November 2022

Kalamazoo County
3.4%

Calhoun County
4.3%

Branch County
3.7%

St. Joseph County
4%

Source: <https://milmi.org/DataSearch/Unemployment-by-County>

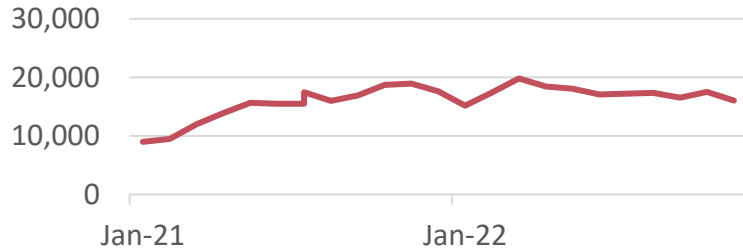
Job Demand (Southwest Prosperity Region)

Time Period
November 2022

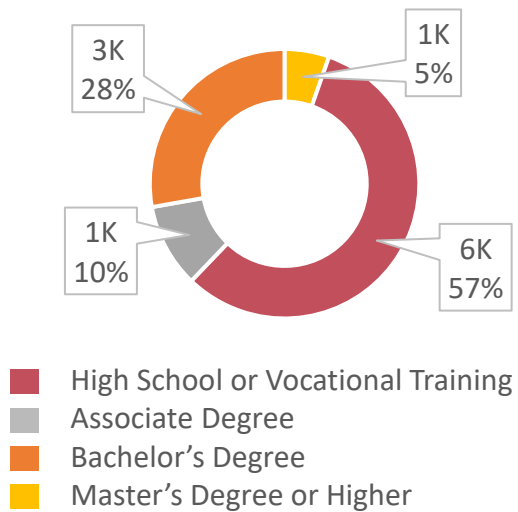
Total Ads
16070

Change/Month
-8.4%

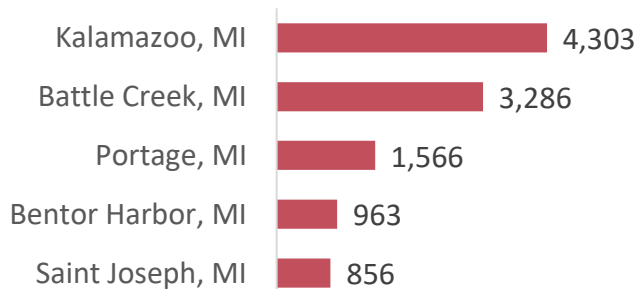
Historical Ad Volume



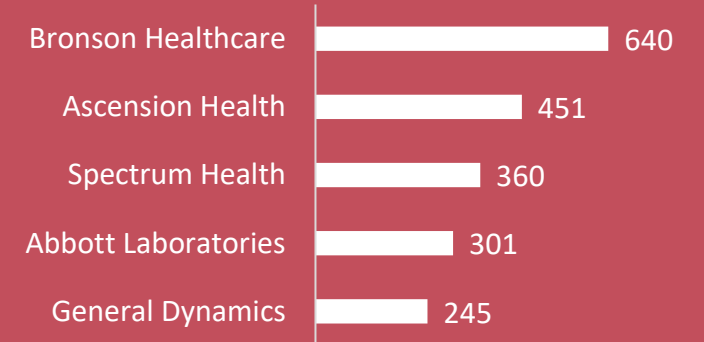
Education Requirements



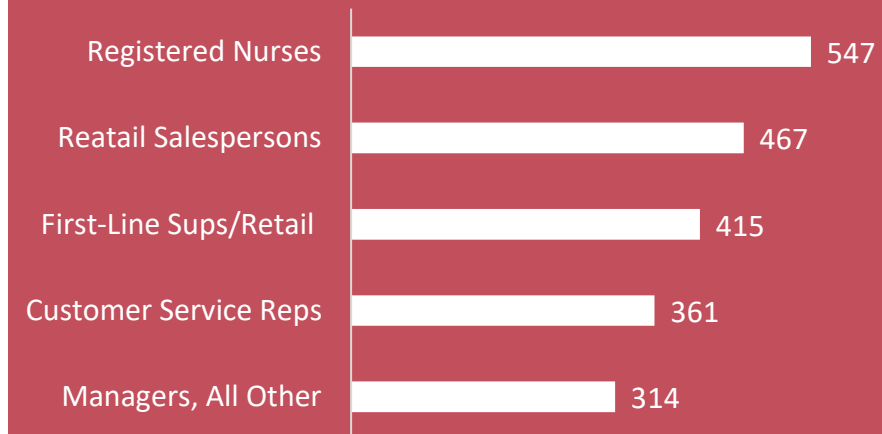
Top Job Locations



Top Employers



Top Occupations



Going Pro Talent Fund (GPTF) FY2023



64

GPTF
Applications



\$4,391,354

Total Requested
from Employers



1,148

New Hires*



1,194

Employees to be
Trained*



355

Apprentices to be
Trained



*Includes Apprentices

Employers Served

Number of Employers Served
(7/1/22-12/31/22)

327

Number of Services Provided
(7/1/22-12/31/22)

1,544



Exhibit F2

December 2022
Services Summary

Michigan Works! Southwest Dashboard



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Auxiliary aids and services are available upon request. Dial 711 for Relay Center and TTY.
Supported in part with state and/or federal funds.*

PATH

Partnership. Accountability.
Training. Hope.

Number of Participants
(Served 10/01/22 – 12/31/22)

288

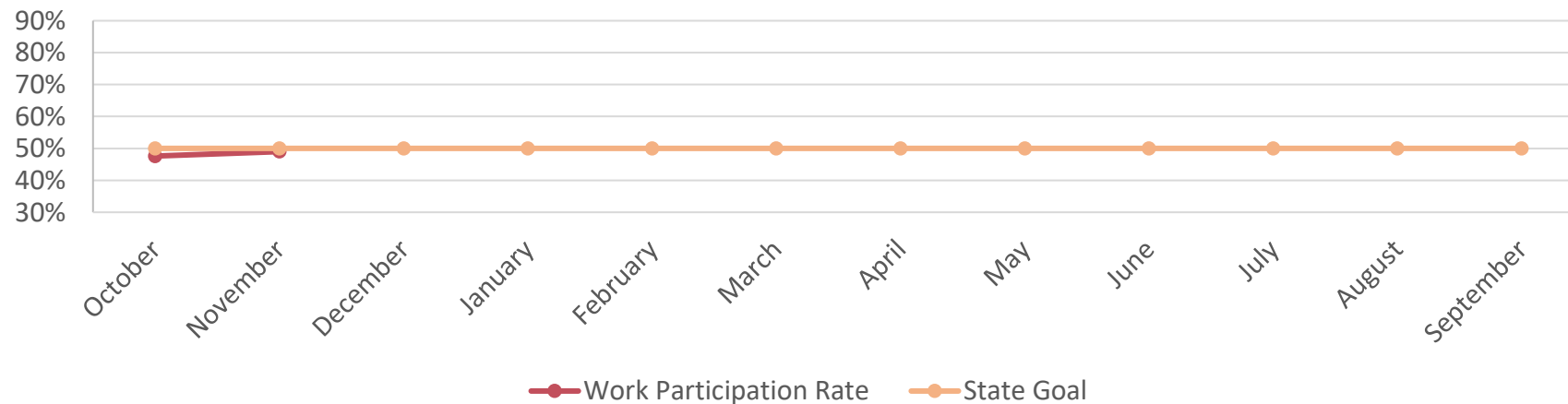
Employment Rate
(10/01/22 – 12/31/22)

42%

Wage
(10/01/22-12/31/22)

\$15.25

PATH Work Participation Rate (FY23): 48.3%



LEAP Learn, Earn, and Provide

Number of Participants
(Served 10/01/22 – 12/31/22)

161

Employment Rate
(10/01/22 – 12/31/22)

63.4%

Wage
(10/01/22-12/31/22)

\$15.43

CLEAN SLATE

Intake
(Served 06/01/21 – 12/31/2022)

1,916

Active
(06/01/21 – 12/31/22)

192

Expungements
(06/01/21 – 12/31/22)

32

BRES

Barrier Removal Employment Success

**Number of Individuals Who
Received BRES Services**
(10/01/22 – 12/31/22)

38

**Most Common Support
Services Received**

- Expungement fees
- Housing and Rental Assistance

WIOA and Wagner-Peyser Performance

(Workforce Innovation Opportunity Act)

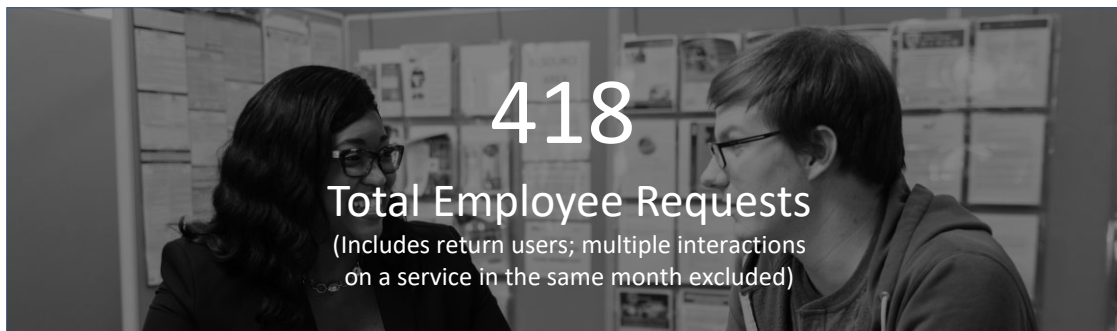
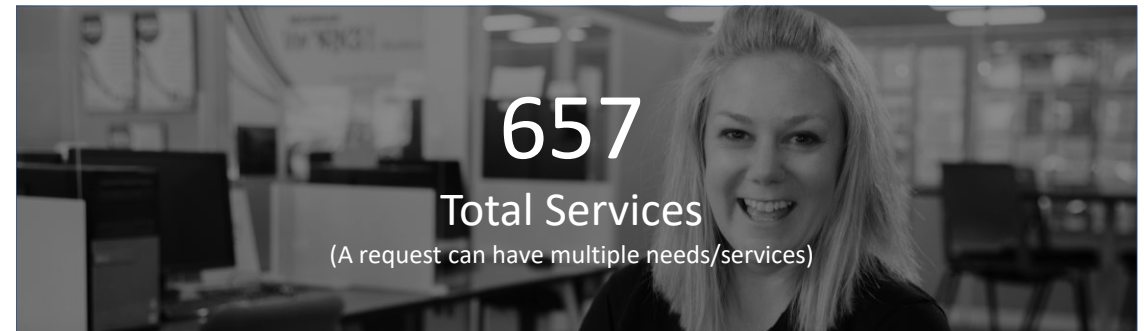
07/01/22 - 01/11/23	WIOA Adult		WIOA Dislocated Worker		WIOA Youth		Wagner-Pyser	
	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Employment 2nd Quarter After Exit	88.60%	89.70%	90.10%	92.60%	80.60%	75.00%	65.00%	72.80%
Employment 4th Quarter After Exit	83.60%	90.60%	87.60%	87.50%	72.80%	84.80%	63.00%	68.90%
Median Earnings 2nd Quarter After Exit	\$6,192	\$7,664	\$7,914	\$10,355	\$3,660	\$3,866	\$5,175	\$9,572
Credential Attainment Rate	77.30%	72.20%	76.90%	100%	71.40%	78.60%	N/A	N/A
Measurable Skill Gains	65.10%	56.30%	67.60%	95.00%	33.30%	7.80%	N/A	N/A

Employer Resource Network (ERN)

Key Performance Indicators (10/01/2022 to 12/31/2022)

767% ROI

Increased Productivity and Retention Saves Money
Based on retention; turnover costs = \$4,129 per employee.



Directors Report
January 19, 2023

Michigan Works! Association

Legislative Day in Lansing is taking place on Wednesday, March 15, 2023.

- Legislative Day is critical to Michigan Works! network efforts around strengthening advocacy and collectively communicating our strategic priorities in both chambers of our state legislature. With a record number of new lawmakers in Lansing and billions of state and federal dollars yet to be invested, this year's event will be extremely important.

Impact Awards in Lansing are taking place on Wednesday, May 10, 2023.

- Impact Awards honor those who have contributed to strengthening Michigan's economy by actively creating jobs and developing fresh talent in their communities. The Michigan Works! Impact Awards celebrates the economic impact of newly created jobs, transformational training and effective talent pipeline development within our communities. During the event, state legislators present tributes to award winners, who tell their story and the role Michigan Works! played in their success.

Federal

Fiscal Year (FY) 2023 Omnibus Appropriations Package - spending bill and comparison to FY2022

- Final FY 2023 Appropriations Package offers targeted increases.
- \$15 million increase for each of the WIOA Adult and Youth programs.
- WIOA Dislocated Worker program received an increase of \$20 million.
- \$494.4 million for TAA. This is a reduction of \$45.6 million.
- RESEA received a \$125 million increase, to \$375 million.
- Wagner Peyser funding increased by \$5 million.
- The Apprenticeship grant account received an increase of \$50 million.
- Earmarks for workforce development, increased by \$79.7 million.

More information available [here](#).

Wagner Peyser NPRM

As workforce development boards and stakeholders across the country await clarity on USDOL's proposed Wagner-Peyser rules from April 2022, we have heard that the final rule is expected sometime around June 2023. This is an approximate timeline; and additional information will be shared as it is received.