

WORKFORCE DEVELOPMENT BOARD

Executive Committee

FRIDAY, JANUARY 10, 2020 from 9:00 – 10:30 A.M.
(Please note new start time)

at the Upjohn Institute
300 S. Westnedge Ave, Kalamazoo, MI 49007

- I. CALL TO ORDER / INTRODUCTIONS** Randall Hazelbaker, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
- III. APPROVAL OF MINUTES** (*Vote Required*) Randall Hazelbaker
A. WDB Full Board November 8, 2019 Meeting Minutes (*Exhibit A*)
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS**
A. Veterans Community Action Team (VCAT) - (*Exhibit B*) Mike Wilson/Kathy Olsen
- VI. NEW BUSINESS** (*Vote Required*)
A. WDB Program Plans Amy Meyers
1. FY20 Trade Adjustment Assistance (TAA) (*Exhibit C*)
2. FY20 Healthy Michigan Plan (HMP) Program (*Exhibit D*)
3. FY20 Healthy Michigan Navigator Plan (*Exhibit E*)
4. CY20 Michigan Works! System Plan (*Exhibit F*)
B. WDB Local Policy Updates (*Exhibit G1*) Kathy Olsen
1. Policy 06, R06 – Procurement & Property Management (*Exhibit G2*)
2. Policy 10, R05 – Standards of Conduct (*Exhibit G3*)
3. Policy 31, R02 – Records Management & Destruction (*Exhibit G4*)
4. Policy 01, R04 - Program Design for WIOA and ES (*Exhibit G5*)
5. Policy 07, R04 – WIOA Priority of Service (*Exhibit G6*)
6. Policy 17, R05 – WIOA Program Eligibility (*Exhibit G7*)
- VII. STAFF REPORTS**
A. Business Services (*Exhibit H*) / Talent Fund / LMI (*Exhibit I*) Ashley Iovieno
B. MW! Southwest Dashboard Report (*Exhibit J*) Jakki Bungart-Bibb
C. Director's Report Ben Damerow
- VIII. OLD BUSINESS**
- IX. CITIZENS' TIME**
- X. MEMBERS' TIME**

XI. UPCOMING MEETINGS

- A. **Full Workforce Development Board** – Friday, February 14, 2020, 9:00-10:30 a.m.
at Battle Creek Unlimited, 4950 W Dickman Rd, Suite 1, Battle Creek, MI 49037
- B. **Executive Committee** – Friday, March 13, 2020 from 9:00-10:30 a.m.
at the Upjohn Institute, 300 S Westnedge Ave, Kalamazoo, MI 49007
- C. **Career & Educational Advisory Council (CEAC)** –Monday, February 10, 2020 from 1:00-3:00 p.m. at Kalamazoo Regional Educational Service Agency (KRESA), 1819 E. Milham Rd, Kalamazoo, MI 49002
- D. **Monitoring & Evaluation Committee** – (tentative) Tuesday, March 24, 2020 from 8:00-9:30 a.m.
at Michigan Works! Southwest Service Center, 200 W Van Buren St, Battle Creek, MI 49017
- E. **DART Committee** – Tuesday, February 11, 2020 from 2:00-4:00 pm
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- F. **Veterans Committee**
VCAT Region 8 Quarterly Meeting – Tuesday, January 28, 2020 from 10:00 a.m. – 12:00 p.m.
at Federal Center, Battle Creek, MI
VCAT Employment Sub-committee – Date and time TBD
at a location TBD
VCAT Education Sub-committee – Thursday, January 23, 2020 from 11:00 a.m. – 1:00 p.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- G. **Career.Life.Expo.** – Wednesday, February 26, 2020 from 1:00-4:00 p.m. at the Kalamazoo County Expo Center, 2900 Lake Street, Kalamazoo, MI 49048 (*Exhibit H*)

XII. ADJOURNMENT

Randall Hazelbaker, Chair