

WORKFORCE DEVELOPMENT BOARD

Executive Committee

FRIDAY, APRIL 12, 2019 from 8:00 – 9:30 A.M.
at Battle Creek Unlimited
4950 Dickman Road, Battle Creek, MI 49037

- I. CALL TO ORDER / INTRODUCTIONS** Randall Hazelbaker, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Sarah Pohl
- III. APPROVAL OF MINUTES** (Vote Required) Randall Hazelbaker
A. WDB Executive Committee March 8, 2019 Meeting Minutes ([Exhibit A](#))
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS**
- A. Monitoring & Evaluation Committee Sarah Pohl
B. Veterans Community Action Team (VCAT) Mike Wilson
C. Career & Educational Advisory Council (CEAC) Kathy Olsen
D. Disability Awareness Resource Team (DART) John Fiore
- VI. NEW BUSINESS**
- A. Plans (Vote Required) Amy Meyers
1. FY19 Going PRO Talent Fund ([Exhibit B](#))
2. Trade & Economic Transition Dislocated Worker Grant (DWG) ([Exhibit C](#))
- B. WDB Policy Revisions ([Exhibit D1-D6](#)) (Vote Required) Amy Meyers/Kathy Olsen
1. WDB 18 Rev 05 – Monitoring
2. WDB 23 Rev 03 – Sexual & Other Forms of Harassment
3. WDB 24 Rev 06 – Grievance & Complaint
4. WDB 25 Rev 03 – Nondiscrimination & Equal Opportunity
5. WDB 26 Rev 03 – Reasonable Accommodations
- C. Integrated Education & Training (IET) RFP Update Amy Meyers
- VII. STAFF REPORTS**
- A. Marketing ([Exhibit E](#)) Kathy Olsen
B. Business Services/Talent Fund/LMI ([Exhibit F](#)) Jakki Bungart-Bibb
C. MW! Southwest Dashboard Report ([Exhibit G](#)) Jakki Bungart-Bibb
D. Director's Report Jakki Bungart-Bibb
- VIII. OLD BUSINESS**
- IX. CITIZENS' TIME**
- X. MEMBERS' TIME**

XI. UPCOMING MEETINGS

- A. **Full Workforce Development Board** – Friday, May 10, 2019, 8:00-9:30 a.m.
at Branch Area ISD Career Center, 370 Morse St, Coldwater, MI 49036
- B. **Executive Committee** – Friday, June 14, 2019, 8:00-9:30 a.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- C. **Career & Educational Advisory Council (CEAC)** – May Meeting (if needed) -TBD and Mon,
September 16, 2019, 1:00-3:00 p.m. at Kalamazoo Regional Educational Service Agency
(KRESA), 1819 E. Milham Rd, Kalamazoo, MI 49002
- D. **Monitoring & Evaluation Committee** – Wednesday, May 22, 2019, 8:00-9:30 a.m.
at Michigan Works! Southwest Service Center, 1601 S. Burdick St, Kalamazoo, MI 49001
- E. **DART Committee** – Tuesday, April 9, 2019, 2:00-4:00 pm
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- F. **Veterans Committee**
VCAT Region 8 Quarterly Meeting – Tuesday, April 23, 2019, 10:00 a.m.-12:00 p.m.
at Battle Creek VA
VCAT Employment Sub-committee – Wednesday, April 17, 2019, 9:00-10:00 a.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
VCAT Education Sub-committee – Thursday, April 25, 2019, 11:00 a.m-1:00 p.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49001

XII. ADJOURNMENT

Randall Hazelbaker, Chair