WORKFORCE DEVELOPMENT BOARD
Executive Committee

FRIDAY, FEBRUARY 16, 2018 from 7:30 – 8:30 a.m.

at W.E. Upjohn Institute
300 S. Westnedge Ave, Kalamazoo, MI

I. CALL TO ORDER / INTRODUCTIONS  Lisa Godfrey, Chair
II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS  Kathy Olsen
   A. Conflict of Interest and Disclosure
III. APPROVAL OF MINUTES (Vote Required)  Lisa Godfrey
   A. WDB Executive Committee December 8, 2017 Meeting Minutes (Exhibit A)

IV. CITIZENS’ TIME

V. COMMITTEE REPORTS  Dave Maurer
   A. Monitoring & Evaluation Committee
   B. Veterans Committee (Exhibit I)  Kathy Olsen
   C. Disability Awareness Resource Team (DART)  John Fiore/Kathy Olsen
   D. Talent District Career Council (TDCC) (Exhibit B)  Kris Jenkins/Amy Meyers

VI. NEW BUSINESS  Amy Meyers
   A. Plans (Vote Required)
      1. Memorandum of Understanding (Exhibits C1–C3)
      2. Work Based Training for Special Populations (Exhibit D)
      3. Skilled Trades Training Fund (STTF) (Exhibit E)

VII. STAFF REPORTS  Kathy Olsen
   A. Marketing (Exhibits F1–F4)  Dallas Oberlee
   B. Program Operations/Special Initiatives/Workforce Innovation Fund (WIF) Update
   C. Business Services, STTF Update, LMI (Exhibit G)  Ashley Iovieno
   D. MWI Southwest Dashboard Report (Exhibit H)  Jakki Bungart-Bibb
   E. Director’s Report  Ben Damerow

VIII. OLD BUSINESS

IX. CITIZENS’ TIME

X. MEMBERS’ TIME
XI. UPCOMING MEETINGS

A. Talent District Career Council (TDCC) – Wed, March 28, 2018, 1:00-3:00 p.m. at Kalamazoo Regional Educational Service Agency (KRESA), 1819 E. Milham Road, Kalamazoo, MI 49002

B. Monitoring & Evaluation Committee – Wed, April 11, 2018, 8:00-9:30 a.m. at Michigan Works! Southwest Service Center, 1601 S. Burdick Street, Kalamazoo, MI 49001

C. Executive Committee – Friday, March 9, 2018, 8:00-9:30 a.m. at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

D. DART Committee – Tues, Feb 13, 2018 and Tues, May 15, 2018, 2:00-4:00 pm, at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

E. Full Workforce Development Board – Friday, May 11, 2018, 8:00-9:30 a.m. at Kellogg Community College, Grahl Center, 125 Seeley Street, Coldwater, MI 49036

F. Veterans Committee
   VCAT Region 8 Quarterly Meeting - TBD
   VCAT Employment Sub-committee – Thur, February 13, 2018, 11 a.m. – 12:00 p.m. at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
   VCAT Education Sub-committee – Tentative Practice Run for WebEx – Mon, March 12, 2018 at 3:00pm at KCC, RMT
   VCAT Education WebEx – Wed, March 14, 2018 at 3:00 p.m. (Exhibit I)

G. Viewing of the 13th documentary – Friday, May 4, 2018, 1:00 – 3:00 p.m. at both Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007 and Michigan Works! Southwest Service Center, 200 W. Van Buren Street, Battle Creek, MI 49017
   Link to trailer on YouTube

H. Free Theater Screening of the Documentary Resilience (Exhibit J)
   Tues, Feb 13, 2018, 4:30-6:30 pm at JC Theatre, Battle Creek MI.
   To register: https://tinyurl.com/resiliencefeb13
   Thur, March 1, 2018, 4:30-6:30 pm at JC Theatre, Battle Creek MI.
   To register: https://tinyurl.com/resiliencemar1
   View the trailer at https://www.youtube.com/watch?v=We2BqmjHN0k

XII. ADJOURNMENT

Lisa Godfrey, Chair