

WORKFORCE DEVELOPMENT BOARD Executive Committee

FRIDAY, JANUARY 13, 2017 from 8:00 – 9:30 a.m.

**at the Upjohn Institute
300 S. Westnedge Avenue, Kalamazoo, MI**

- I. CALL TO ORDER / INTRODUCTIONS** Lisa Godfrey, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
 - A. Conflict of Interest and Disclosure
- III. APPROVAL OF MINUTES** (*Vote Required*) Lisa Godfrey
 - A. MI Works! SW Full Board
December 9, 2016 Meeting Minutes - [Exhibit A](#)
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS**
 - A. Monitoring & Evaluation Committee Colleen Knight/Therese Zieleniewski
 - B. Veterans Committee No Report
 - C. Disability Awareness Resource Team (DART) No Report
 - D. Talent District Career Council (TDCC) No Report
 - E. Membership/Nominating Committee No Report
- VI. NEW BUSINESS** (*Vote Required*)
 - A. WDB Plans Amy Meyers
 - 1. Apprenticeship Success Coordinator PY2016 Plan - [Exhibit B](#)
- VII. STAFF REPORTS**
 - A. Marketing Kathy Olsen
 - B. Program Operations/Special Initiatives Dallas Oberlee
 - C. Workforce Innovation Fund Update Bronwyn Drost
 - D. Business Services, STTF Update Kara Stewart
LMI - [Exhibit C](#)
 - E. MW! Southwest Dashboard Report - [Exhibit D](#) Jakki Bungart-Bibb
 - F. Director's Report Ben Damerow

VIII. OLD BUSINESS

IX. CITIZENS' TIME

X. MEMBERS' TIME

XI. UPCOMING MEETINGS

- A. **Full Workforce Development Board** – Friday, February 10, 2017 8:00-9:30 a.m.
at Kellogg Community College, RMTTC, Room D, 405 Hill Brady Rd, Battle Creek, MI 49037
- B. **Executive Committee** – Friday, March 10, 2017, 8:00-9:30 a.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- C. **Monitoring & Evaluation Committee** – Wednesday, Jan 11, 2017, 3:30-5:00 p.m. (Note time)
at Youth Opportunities Unlimited, 422 E. South Street, Kalamazoo, MI 49007
Topic: WIOA Youth Program and Services
And Wednesday, March 8, 2017 from 8:00 – 9:30 am
at Michigan Works! Southwest Service Center, 1601 S. Burdick Street, Kalamazoo
Topic: WIOA Adult and Dislocated Worker Services
- D. **DART Committee** – Tuesday, January 31, 2017, 2:00-4:00 pm,
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- E. **Talent District Career Council (TDCC)** – Thursday, February 9, 2017, 1:00-3:00 p.m.
at KRESA, 1819 E. Milham Rd, Kalamazoo, MI 49002
- F. **Veterans Committee** – 2017 meeting dates TDB

XII. ADJOURNMENT

Lisa Godfrey, Chair