WORKFORCE DEVELOPMENT BOARD
Executive Committee

FRIDAY, APRIL 14, 2017 from 8:00 – 9:30 a.m.

Location: Michigan Works! Southwest Service Center
200 W. Van Buren Street, Battle Creek, MI

I. CALL TO ORDER / INTRODUCTIONS
   Lisa Godfrey, Chair

II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS
    A. Conflict of Interest and Disclosure
    Kathy Olsen

III. APPROVAL OF MINUTES (Vote Required)
    A. MI Works! SW Full Board
       February 10, 2017 Meeting Minutes - Exhibit A
       Lisa Godfrey

IV. CITIZENS’ TIME

V. COMMITTEE REPORTS
   A. Monitoring & Evaluation Committee - Exhibit B
      Colleen Knight
   B. Veterans Committee – next meeting May 4
      No Report
   C. Disability Awareness Resource Team (DART) - Exhibit C1-2
      John Fiore / Kathy Olsen
   D. Talent District Career Council (TDCC) - Exhibit D1-4
      Kris Jenkins
   E. Membership/Nominating Committee
      Kathy Olsen

VI. NEW BUSINESS (Vote Required)
   A. WDB Plans
      1. Customer Relationship Management System - Exhibit E
         Amy Meyers
      B. Review Committee – Title II Adult Education Applications
         Amy Meyers
      C. Request for Proposal Review Committee
         1. One-Stop/Employment Services/Trade Act Services
            Amy Meyers
      D. Correspondence
         1. Letter from Governor’s Office re: Offender Success - Exhibit F
            Ben Damerow

VII. STAFF REPORTS
   A. Marketing – Exhibit G
      Kathy Olsen
   B. Program Operations/Special Initiatives
      Dallas Oberlee
   C. Workforce Innovation Fund Update
      Bronwyn Drost
   D. Business Services, STTF Update & LMI - Exhibit H
      Kara Stewart / Chris Walden
   E. MW! Southwest Dashboard Report - Exhibit I
      Jakki Bungart-Bibb
   F. Director’s Report
      Ben Damerow
 VIII. OLD BUSINESS

 IX. CITIZENS’ TIME

 X. MEMBERS’ TIME

 XI. UPCOMING MEETINGS

 A. **Full Workforce Development Board** – Friday, May 12, 2017 8:00-9:30 a.m.  
    at Kellogg Community College, Grahl Center, 125 Seeley Street, Coldwater, MI 49036

 B. **Executive Committee** – Friday, June 9, 2017, 8:00-9:30 a.m.  
    at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

 C. **Monitoring & Evaluation Committee** – Wednesday, May 10, 2017, 8:00–9:30 a.m.  
    at the Michigan Works! Southwest Service Center, 200 W Van Buren Street, Battle Creek, MI  
    Topic: AEP/PATH program and services

 D. **DART Committee** – Tuesday, May 23, 2017, 2:00-4:00 pm,  
    at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

 E. **Talent District Career Council (TDCC)** – Thursday, September 21, 2017, 1:00-3:00 p.m.  
    at KRESA, 1819 E. Milham Rd, Kalamazoo, MI 49002

 F. **Veterans Committee** – Thursday, May 4, 2017, 8:00-9:30 a.m.  
    at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

 XII. ADJOURNMENT

 Lisa Godfrey, Chair