



**Request for Proposal 2024-2**  
**WIOA Youth Program Services**  
Pre-bid Application Letter of Intent

Organizations interested in submitting a proposal for RFP 2024-2 must complete and submit this form by Friday, March 15, 2024 by 4:00 p.m.

Please e-mail this form to:  
Amanda Rosenberg, E-mail: [miworks@upjohn.org](mailto:miworks@upjohn.org)

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**COMPANY INFORMATION**

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Company Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Telephone Number \_\_\_\_\_

E -mail \_\_\_\_\_

If you do not intend submit a proposal for this RFP, please check one of the following:

- We are unable to participate in this solicitation, but keep us on the *Vendor Inventory Bidders List* for future consideration.
- Please remove me from the *Vendor Inventory Bidders List*.

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**CERTIFICATION**

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The undersigned certifies that they have reviewed the general specifications contained in this announcement and are committing the agency/organization identified above to prepare and submit a competitive proposal for WIOA Youth Program Service Activities described herein. I further certify that the information provided in this Request for Proposal 2024-2 Letter of Intent is complete and accurate as of the date indicated below.

Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

Date \_\_\_\_\_