

WORKFORCE DEVELOPMENT BOARD **Executive Committee**

Amended Agenda

FRIDAY, MARCH 9, 2018 from 8:00 – 9:30 a.m.

at W.E. Upjohn Institute
300 S. Westnedge Ave, Kalamazoo, MI

- I. CALL TO ORDER / INTRODUCTIONS** Lisa Godfrey, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
 - A. Conflict of Interest and Disclosure
- III. APPROVAL OF MINUTES** *(Vote Required)* Lisa Godfrey
 - A. WDB Executive Committee February 16, 2018 Meeting Minutes ([Exhibit A](#))
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS** Kathy Olsen
 - A. Veterans Committee ([Exhibit B](#))
- VI. NEW BUSINESS** Amy Meyers
 - A. Plans *(Vote Required)*
 - 1. Career & Educational Advisory Council ([Exhibit C1-C4](#))
(Metrics, Membership, Chair, Bylaws, 2018 Schedule)
 - 2. Rapid Response Allocations for CRM PY17 ([Exhibit D](#))
 - B. Correspondence - WIOA Appropriations Letters ([Exhibit H](#))
- VII. STAFF REPORTS**
 - A. Marketing ([Exhibits E1-E5](#)) Kathy Olsen
 - B. Program Operations/Special Initiatives/Workforce
Workforce Innovation Fund (WIF) Update Dallas Oberlee
 - C. Business Services, STTF Update, LMI ([Exhibit F](#)) Kara Stewart/Ashley Iovieno
 - D. MW! Southwest Dashboard Report ([Exhibit G](#)) Jakki Bungart-Bibb
 - E. Director's Report Ben Damerow
- VIII. OLD BUSINESS**
- IX. CITIZENS' TIME**
- X. MEMBERS' TIME**
- XI. UPCOMING MEETINGS**

- A. **Talent District Career Council (TDCC)** – Wed, March 28, 2018, 1:00-3:00 p.m.
at Kalamazoo Regional Educational Service Agency (KRESA), 1819 E. Milham Road,
Kalamazoo, MI 49002
- B. **Monitoring & Evaluation Committee** – Wed, April 11, 2018, 8:00-9:30 a.m.
at Michigan Works! Southwest Service Center, 1601 S. Burdick Street, Kalamazoo, MI 49001
- C. **Executive Committee** – Friday, April 13, 2018, 8:00-9:30 a.m.
at Kellogg Community College, RMTC, Room D, 405 Hill Brady Rd, Battle Creek, MI 49037
- D. **DART Committee** – Tues, May 15, 2018, 2:00-4:00 pm,
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- E. **Full Workforce Development Board** – Friday, May 11, 2018, 8:00-9:30 a.m.
at Kellogg Community College, Grahl Center, 125 Seeley Street, Coldwater, MI 49036
- F. **Veterans Committee**
VCAT Region 8 Quarterly Meeting - TBD
VCAT Employment Sub-committee – Tues, March 13, 2018, 11 a.m. – 1:00 p.m.
at Tap House at Zeigler Motorsports, 5001 Park Circle Drive, Kalamazoo, MI 49048
VCAT Education Sub-committee – Practice Run for WebEx
Mon, March 12, 2018 at 2:00pm at KCC, RMTC
VCAT Education WebEx – Wed, March 14, 2018 at 3:00 p.m. ([Exhibit B](#))
Link to register: <https://www.eventbrite.com/e/southwest-michigan-veteran-college-resource-webinar-tickets-42377966639>
- G. **Viewing of the 13th documentary** – Friday, May 4, 2018, 1:00 – 3:00 p.m.
at both Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007 and
Michigan Works! Southwest Service Center, 200 W. Van Buren Street, Battle Creek, MI 49017
([Exhibit E3](#)) [Link to trailer on YouTube](#)

XII. ADJOURNMENT

Lisa Godfrey, Chair