

## **WORKFORCE DEVELOPMENT BOARD Executive Committee**

**FRIDAY, FEBRUARY 16, 2018 from 7:30 – 8:30 a.m.**

at W.E. Upjohn Institute  
300 S. Westnedge Ave, Kalamazoo, MI

- I. CALL TO ORDER / INTRODUCTIONS** Lisa Godfrey, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen  
A. Conflict of Interest and Disclosure
- III. APPROVAL OF MINUTES** (*Vote Required*) Lisa Godfrey  
A. WDB Executive Committee December 8, 2017 Meeting Minutes ([Exhibit A](#))
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS**  
A. Monitoring & Evaluation Committee Dave Maurer  
B. Veterans Committee ([Exhibit I](#)) Kathy Olsen  
C. Disability Awareness Resource Team (DART) John Fiore/Kathy Olsen  
D. Talent District Career Council (TDCC) ([Exhibit B](#)) Kris Jenkins/Amy Meyers
- VI. NEW BUSINESS**  
A. Plans (*Vote Required*) Amy Meyers  
1. Memorandum of Understanding ([Exhibits C1–C3](#))  
2. Work Based Training for Special Populations ([Exhibit D](#))  
3. Skilled Trades Training Fund (STTF) ([Exhibit E](#))
- VII. STAFF REPORTS**  
A. Marketing ([Exhibits F1-F4](#)) Kathy Olsen  
B. Program Operations/Special Initiatives/Workforce Dallas Oberlee  
Workforce Innovation Fund (WIF) Update  
C. Business Services, STTF Update, LMI ([Exhibit G](#)) Ashley Iovieno  
D. MW! Southwest Dashboard Report ([Exhibit H](#)) Jakki Bungart-Bibb  
E. Director's Report Ben Damerow
- VIII. OLD BUSINESS**
- IX. CITIZENS' TIME**
- X. MEMBERS' TIME**

## XI. UPCOMING MEETINGS

- A. **Talent District Career Council (TDCC)** – Wed, March 28, 2018, 1:00-3:00 p.m.  
at Kalamazoo Regional Educational Service Agency (KRESA), 1819 E. Milham Road,  
Kalamazoo, MI 49002
- B. **Monitoring & Evaluation Committee** – Wed, April 11, 2018, 8:00-9:30 a.m.  
at Michigan Works! Southwest Service Center, 1601 S. Burdick Street, Kalamazoo, MI 49001
- C. **Executive Committee** – Friday, March 9, 2018, 8:00-9:30 a.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- D. **DART Committee** – Tues, Feb 13, 2018 and Tues, May 15, 2018, 2:00-4:00 pm,  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- E. **Full Workforce Development Board** – Friday, May 11, 2018, 8:00-9:30 a.m.  
at Kellogg Community College, Grahl Center, 125 Seeley Street, Coldwater, MI 49036
- F. **Veterans Committee**  
VCAT Region 8 Quarterly Meeting - TBD  
VCAT Employment Sub-committee – Thur, February 13, 2018, 11 a.m. – 12:00 p.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007  
VCAT Education Sub-committee – Tentative Practice Run for WebEx – Mon, March 12, 2018  
at 3:00pm at KCC, RMTc  
VCAT Education WebEx – Wed, March 14, 2018 at 3:00 p.m. ([Exhibit I](#))
- G. **Viewing of the 13<sup>th</sup> documentary** – Friday, May 4, 2018, 1:00 – 3:00 p.m.  
at both Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007 and  
Michigan Works! Southwest Service Center, 200 W. Van Buren Street, Battle Creek, MI 49017  
[Link to trailer on YouTube](#)
- H. **Free Theater Screening of the Documentary Resilience** ([Exhibit J](#))  
Tues, Feb 13, 2018, 4:30-6:30 pm at JC Theatre, Battle Creek MI.  
To register: <https://tinyurl.com/resiliencefeb13>  
Thur, March 1, 2018, 4:30-6:30 pm at JC Theatre, Battle Creek MI.  
To register: <https://tinyurl.com/resiliencemar1>  
View the trailer at <https://www.youtube.com/watch?v=We2BqmjHN0k>

## XII. ADJOURNMENT

Lisa Godfrey, Chair