

WORKFORCE DEVELOPMENT BOARD Executive Committee

FRIDAY, APRIL 14, 2017 from 8:00 – 9:30 a.m.

**Location: Michigan Works! Southwest Service Center
200 W. Van Buren Street, Battle Creek, MI**

- I. CALL TO ORDER / INTRODUCTIONS** Lisa Godfrey, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
A. Conflict of Interest and Disclosure
- III. APPROVAL OF MINUTES** (*Vote Required*) Lisa Godfrey
A. MI Works! SW Full Board
February 10, 2017 Meeting Minutes - [Exhibit A](#)
- IV. CITIZENS' TIME**
- V. COMMITTEE REPORTS**
A. Monitoring & Evaluation Committee - [Exhibit B](#) Colleen Knight
B. Veterans Committee – next meeting May 4 No Report
C. Disability Awareness Resource Team (DART) - [Exhibit C1-2](#) John Fiore / Kathy Olsen
D. Talent District Career Council (TDCC) - [Exhibit D1-4](#) Kris Jenkins
E. Membership/Nominating Committee Kathy Olsen
- VI. NEW BUSINESS** (*Vote Required*)
A. WDB Plans Amy Meyers
1. Customer Relationship Management System - [Exhibit E](#)
B. Review Committee – Title II Adult Education Applications Amy Meyers
C. Request for Proposal Review Committee
1. One-Stop/Employment Services/Trade Act Services Amy Meyers
D. Correspondence Ben Damerow
1. Letter from Governor's Office re: Offender Success - [Exhibit F](#)
- VII. STAFF REPORTS**
A. Marketing – [Exhibit G](#) Kathy Olsen
B. Program Operations/Special Initiatives Dallas Oberlee
C. Workforce Innovation Fund Update Bronwyn Drost
D. Business Services, STTF Update & LMI - [Exhibit H](#) Kara Stewart / Chris Walden
E. MW! Southwest Dashboard Report - [Exhibit I](#) Jakki Bungart-Bibb
F. Director's Report Ben Damerow

VIII. OLD BUSINESS

IX. CITIZENS' TIME

X. MEMBERS' TIME

XI. UPCOMING MEETINGS

- A. **Full Workforce Development Board** – Friday, May 12, 2017 8:00-9:30 a.m.
at Kellogg Community College, Grahl Center, 125 Seeley Street, Coldwater, MI 49036
- B. **Executive Committee** – Friday, June 9, 2017, 8:00-9:30 a.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- C. **Monitoring & Evaluation Committee** – Wednesday, May 10, 2017, 8:00–9:30 a.m.
at the Michigan Works! Southwest Service Center, 200 W Van Buren Street, Battle Creek, MI
Topic: AEP/PATH program and services
- D. **DART Committee** – Tuesday, May 23, 2017, 2:00-4:00 pm,
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- E. **Talent District Career Council (TDCC)** – Thursday, September 21, 2017, 1:00-3:00 p.m.
at KRESA, 1819 E. Milham Rd, Kalamazoo, MI 49002
- F. **Veterans Committee** – Thursday, May 4, 2017, 8:00-9:30 a.m.
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

XII. ADJOURNMENT

Lisa Godfrey, Chair