

## **WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE**

**WEDNESDAY, JANUARY 20, 2016 from 8:00 – 9:30 a.m.**

W.E. Upjohn Institute  
300 S. Westnedge Avenue, Kalamazoo, MI

- |   |                           |
|---|---------------------------|
| <b>I. CALL TO ORDER / INTRODUCTIONS</b>   | Dale Swift, Chair         |
| <b>II. TRANSPARENCY &amp; INTEGRITY OF WDB DECISIONS</b>                        | Kathy Olsen               |
| A. Conflict of Interest and Disclosure  |                           |
| <b>III. ELECTION OF CHAIR &amp; VICE CHAIR</b>                                  |                           |
| <b>IV. APPROVAL OF MINUTES</b> ( <i>Vote Required</i> )                         | Dale Swift                |
| A. MI Works! SW – December 16, 2015 Meeting Minutes - <a href="#">Exhibit A</a> |                           |
| <b>V. CITIZENS' TIME</b>  |                           |
| <b>VI. COMMITTEE REPORTS</b>  |                           |
| A. Monitoring & Evaluation Committee  | Sabrina Pritchett-Evans   |
| B. Veterans Committee   | No Report                 |
| C. Disability Awareness Resource Team (DART)                                    | Bob Smith/Kathy Olsen     |
| D. Talent District Career Council (TDCC)  | Mike Hoffner              |
| <b>VII. STAFF REPORTS</b>   |                           |
| A. WDB Alternate Appointment - <a href="#">Exhibit B</a>                        | Kathy Olsen               |
| B. Program Plans  | Amy Meyers                |
| 1. RESEA Training for Claimants PY2015 Plan - <a href="#">Exhibit C</a>         |                           |
| C. Program Policies   |                           |
| 1. WDB Policy 35 – Work-Based Training Services - <a href="#">Exhibit D</a>     |                           |
| D. Marketing - <a href="#">Exhibit E</a>  | Kathy Olsen               |
| E. Program Operations   | Dallas Oberlee            |
| F. Special Initiatives  | Scott Cubberly            |
| G. MICA / STTF / LMI – <a href="#">Exhibit F</a>                                | Kara Stewart/Chris Walden |
| H. Program Report – MW Southwest Dashboard – <a href="#">Exhibit G</a>          | Jakki Bungat-Blibb        |
| I. Director's Report  | Ben Damerow               |

**VIII. OLD BUSINESS**

**IX. CITIZENS' TIME**

**X. MEMBERS' TIME**

**XI. UPCOMING MEETINGS**

- A. **Monitoring & Evaluation Committee** – Wednesday, February 10, 2016, 3:30-5:00 p.m.  
at Youth Opportunities Unlimited, 422 E. South Street, Kalamazoo, MI
- B. **Full Workforce Development Board** – Wednesday, February 17, 2016, 8:00-9:30 a.m.  
at Kellogg Community College, RMTTC, 405 Hill Brady Rd, Battle Creek, MI 49037
- C. **Talent District Career Council (TDCC)** – Thursday, February 18, 2016, 1:00-3:00 p.m.  
at Kalamazoo RESA, 1819 E. Milham Rd, Kalamazoo, MI
- D. **Veterans Committee** – Thursday, February 25, 2016, 8:00-9:00 a.m.  
at the Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI
- E. **DART Committee** – Tuesday, March 8, 2016, 2:00-4:00 pm,  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- A. **Executive Committee** – Wednesday, March 16, 2016, 8:00-9:30 a.m.  
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

**XII. ADJOURNMENT**

Dale Swift, Chair