WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE  

WEDNESDAY, JANUARY 20, 2016 from 8:00 – 9:30 a.m.  
W.E. Upjohn Institute  
300 S. Westnedge Avenue, Kalamazoo, MI  

I. CALL TO ORDER / INTRODUCTIONS  
   Dale Swift, Chair  

II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS  
   Kathy Olsen  
    A. Conflict of Interest and Disclosure  

III. ELECTION OF CHAIR & VICE CHAIR  

IV. APPROVAL OF MINUTES  
   (Vote Required)  
   Dale Swift  
    A. MI Works! SW – December 16, 2015 Meeting Minutes - Exhibit A  

V. CITIZENS’ TIME  

VI. COMMITTEE REPORTS  
   Sabrina Pritchett-Evans  
    A. Monitoring & Evaluation Committee  
   No Report  
    B. Veterans Committee  
    Bob Smith/Kathy Olsen  
    C. Disability Awareness Resource Team (DART)  
    Mike Hoffner  
    D. Talent District Career Council (TDCC)  

VII. STAFF REPORTS  
   Kathy Olsen  
    A. WDB Alternate Appointment - Exhibit B  
   Amy Meyers  
    B. Program Plans  
       1. RESEA Training for Claimants PY2015 Plan - Exhibit C  
    C. Program Policies  
       1. WDB Policy 35 – Work-Based Training Services - Exhibit D  
    D. Marketing - Exhibit E  
   Dallas Oberlee  
    E. Program Operations  
    Scott Cubberly  
    F. Special Initiatives  
    G. MICA / STTF / LMI – Exhibit F  
    Jakki Bungat-Biibb  
    H. Program Report – MW Southwest Dashboard – Exhibit G  
    Ben Damerow  
    I. Director’s Report  

[Meetings contact information and agenda items related to different committees and staff reports are outlined in detail here, including references to exhibits and minutes from previous meetings.]
VIII. OLD BUSINESS

IX. CITIZENS' TIME

X. MEMBERS' TIME

XI. UPCOMING MEETINGS

A. Monitoring & Evaluation Committee – Wednesday, February 10, 2016, 3:30-5:00 p.m. at Youth Opportunities Unlimited, 422 E. South Street, Kalamazoo, MI

B. Full Workforce Development Board – Wednesday, February 17, 2016, 8:00-9:30 a.m. at Kellogg Community College, RMTC, 405 Hill Brady Rd, Battle Creek, MI 49037

C. Talent District Career Council (TDCC) – Thursday, February 18, 2016, 1:00-3:00 p.m. at Kalamazoo RESA, 1819 E. Milham Rd, Kalamazoo, MI

D. Veterans Committee – Thursday, February 25, 2016, 8:00-9:00 a.m. at the Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI

E. DART Committee – Tuesday, March 8, 2016, 2:00-4:00 pm, at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

A. Executive Committee – Wednesday, March 16, 2016, 8:00-9:30 a.m. at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007

XII. ADJOURNMENT

Dale Swift, Chair