

WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

WEDNESDAY, APRIL 20, 2016 from 8:00 – 9:30 a.m.

Kellogg Community College, RMTC
405 Hill Brady Road, Battle Creek, MI

- I. CALL TO ORDER / INTRODUCTIONS** Dale Swift, Chair
- II. TRANSPARENCY & INTEGRITY OF WDB DECISIONS** Kathy Olsen
 - A. Conflict of Interest and Disclosure
- III. APPROVAL OF MINUTES** *(Vote Required)* Dale Swift
 - A. MI Works! SW – February 17, 2016 Meeting Minutes - [Exhibit A](#)
- IV. CITIZENS' TIME (4 minutes)**
- V. COMMITTEE REPORTS**
 - A. Monitoring & Evaluation Committee Jakki Bungart-Bibb
 - B. Veterans Committee No Report
 - C. Disability Awareness Resource Team (DART) Bob Smith/Kathy Olsen
 - D. Talent District Career Council (TDCC) Mike Hoffner
 - E. Request for Proposal (RFP) Amy Meyers
- VI. STAFF REPORTS**
 - A. WDB Plans Amy Meyers
 - 1. Rapid Response Allocations for Customer Relationship Management - [Exhibit B](#)
 - B. WDB Policies Amy Meyers
 - 1. WDB 32 R02 - Selective Service Registration - [Exhibit C](#)
 - C. Marketing - [Exhibit D](#) Kathy Olsen
 - D. Program Operations Dallas Oberlee
 - 1. PATH Update - [Exhibit E](#)
 - E. Special Initiatives Scott Cubberly
 - F. MICA / STTF / LMI – [Exhibit F](#) Kara Stewart/Chris Walden
 - G. MW Southwest Dashboard Report – [Exhibit G](#) Jakki Bungart-Bibb
 - H. Director's Report Ben Damerow

VII. OLD BUSINESS

VIII. CITIZENS' TIME (4 minutes)

IX. MEMBERS' TIME

X. UPCOMING MEETINGS

- A. **Ribbon Cutting & Open House** – Friday, May 6, 2016, 3:30-5:00 p.m.
at Michigan Works! Service Center, 200 W. Van Buren Street, Battle Creek, MI
- B. **DART Committee** – Tuesday, May 10, 2016, 2:00-4:00 pm,
at Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI 49007
- C. **Monitoring & Evaluation Committee** – Wednesday, May 11, 2016, 8:00-9:30 a.m.
at Michigan Works! Service Center, 1601 S Burdick St, Kalamazoo, MI
- D. **Veterans Committee** – Thursday, May 12, 2016, 8:00-9:00 a.m.
at the Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI
- E. **Full Workforce Development Board** – Wednesday, May 18, 2016, 8:00-9:30 a.m.
at KCC Grahl Center, 125 Seeley St., Coldwater, MI
- F. **Executive Committee** – Wednesday, June 15, 2016, 8:00-9:30 a.m.
at the Upjohn Institute, 300 S. Westnedge Ave, Kalamazoo, MI
- G. **Talent District Career Council (TDCC)** – Thursday, September 15, 2016, 1:00-3:00 p.m.
at Kalamazoo RESA, 1819 E. Milham Rd, Kalamazoo, MI

XI. ADJOURNMENT

Dale Swift, Chair